

**GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT**

The Andhra Pradesh Single Desk Policy 2015 – A Policy to provide all clearances required for starting and operating an industry within 21 working days at Single Point through Information Technology enabled platform with an aim to improve the ease of doing business in the State of Andhra Pradesh – Orders – Issued.

=====

**INDUSTRIES & COMMERCE (IP & INF ) DEPARMENT**

G.O.MS.No. 35

Dated:29.04.2015

Read the following:

1. Government of Andhra Pradesh Act No.17 of 2002.
2. G.O. Ms. No.137, Ind. & Com. (IP) Dept., Dt: 05.03.2015.

**ORDER:**

In the reference 1<sup>st</sup> read above, Andhra Pradesh enacted a law for single window clearances in the year 2002 to provide all clearances required for starting and operating an industry, within a specified time period.

2. Government of Andhra Pradesh is committed to improve ease of doing business in the state. Single Desk forms a key constituent of ease of doing business.

3. This Single Desk Policy aims to create a one stop shop to provide all necessary clearances for starting and operating an industry, within 21 working days. The policy aims to eliminate the need to physically interact with regulatory authorities by providing for online filing and tracking of applications. It also allows payments to be made electronically to obtain timely approvals online. The measures adopted under the Policy include:

**1. Clearance Mechanism**

Clearances for all new industrial units or expansion of existing industrial units which exceed the investment threshold of MSME sector, as per the MSME Development Act will be dealt with at the State level. All Micro, Small and Medium Enterprises proposals will be dealt with at District Level. Department-wise Competent Authorities both at the State and District Level are as in **Annexure - I**

**2. Coverage of Approvals and Clearances**

To start an industry a subset of 24 different clearances may be required. Of these, 13 approvals / clearances are necessary in the Pre-establishment stage and 11 approvals / clearances are necessary in the Pre-operation stage. List of clearances available under the Single Desk Policy is provided in **Annexure - II**

**3. Application Forms**

- 1) Every applicant applying for **Pre-establishment** clearances for an industry shall apply in the Common Application Form as in **Annexure - III**. If a specific clearance is not covered by the Common Application Form the applicant shall file additional form or forms, as the case may be, as prescribed in **Annexure -IV**.

- 2) Every applicant applying for **Pre-operation** clearance for an industry before commencement of commercial production shall apply in the Common Application Form prescribed in **Annexure - V**. If a specific clearance is not covered by the Common Application Form the applicant shall file additional form/forms as prescribed in **Annexure – VI**.
- 3) The completed Common Application Form shall be submitted / uploaded along with relevant enclosures, certificates and fee receipts as per the Check-list in **Annexure – VII**

#### **4. Procedure for filing applications:**

An IT enabled platform will accept and electronically transfer applications to respective Competent Authorities as well as track & monitor status of the application. Under this system,

- 1) The applicant shall register through the Single Desk provision on the Industries Department Portal
- 2) On registration, applicant will be given a unique ID and password for future reference
- 3) The application form along with prescribed attachments shall be submitted / uploaded online, wherever feasible. Other attachments (wherever necessary) shall be sent to the concerned designated competent authority through courier, and can be tracked online through a built-in system as per guidance available in the Single Desk portal
- 4) On receipt of application form, the system will automatically forward it to the concerned competent authorities.
- 5) All competent authorities will be provided online access to the Portal through a secure user id and password, to process the applications forwarded to them
- 6) For additional attachments dispatched by courier to respective departments, the concerned competent authority shall enter the date of receipt in the system which will be the reference date specific to clearance / department
- 7) In case the competent authority does not acknowledge the receipt of attachments within 3 working days of dispatch as noted initially in the system, the 4<sup>th</sup> working day from dispatch shall be construed as reference date specific to clearance / department
- 8) The competent authority may ask for additional information from the applicant only once, within first 3 days for those departments with SLAs less than 10 days and within 7 days for those departments with SLAs less than 21 days, under intimation to the nodal agency.
- 9) The competent authority shall process the application and communicate the decision (approve/reject the request along with his comments) and upload the same in the system within the prescribed time limit.
- 10) Once the request is approved by the concerned department, the applicant can take a printout of the approval
- 11) The Commissioner of Industries will be authorized to issue specific clearances in case of Large Industries and District Collector in case of MSME in case the concerned department not provide clearance after following due process within stipulated time. The responsibility of any such clearance being provided due to delay on behalf of specific department shall lie with the HoD of that department.

- 12) Necessary enabling provisions will be made in concerned Acts / Rules to empower Commissioner of Industries/ District Collector accordingly.
- 13) Applicant will be given an option to file for all clearances at one / multiple times.
- 14) Parallel Processing of clearances will be allowed to expedite closure of application process and the concerned departments shall issue clearances subject to obtaining other mandatory clearances.
- 15) At each stage of the application, an email and SMS alerts will be sent to the applicant.

#### **5. Time limits for processing and disposal of applications:**

The time limits for processing and disposal of applications by the competent authority under the Single Desk Policy shall be as per **Annexure - VIII**

#### **6. Special Provisions and Measures to Simplify Process & Procedures**

- 1) **Spot Approvals:** Spot approvals shall be given in case of clearances/ approvals which require only a scrutiny of basic documents. They include Registration under Professional Tax, Registration of Shops and Establishments, Registration of establishments and deploying contractual workmen/interstate migrant workmen among others.
- 2) **Assignment of Inspection to Private Technical Experts shall be done in case of Boiler Registration**

#### **7. Review and Monitoring:**

The progress of the Single Desk System shall be reviewed and monitored in consonance with the Single Desk Policy 2015. Government shall notify Empowered Committee under the Chairmanship of Chief Secretary and State Single Desk Bureau under the Chairmanship of the Commissioner / Director of Industries separately.

The existing District Industries Promotion Committee (DIPC) under the Chairmanship of District Collector will act as the District Single Desk Committee at District Level.

The constitution of the above committees is as per **Annexure - IX**

#### **8. Penalties**

Any applicant who fails to comply with the conditions or undertaking given in the Portal to the Nodal Agency or other department or authorities shall be liable to conviction / punishment as per the extant legal provisions.

#### **9. Government Directions**

The State Government may, from time to time, issue to the State Committee or the District Committees such general or special directions of policy as may be deemed necessary or expedient for the purpose of carrying out the objects of this Policy.

4. This order issues with the concurrence of Finance (EBS.VIII) Department, vide their file C. No.2013-F/101/EBS-VIII-Rev-I&C/A2/2015, dated:28.04.2015.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**S.S. RAWAT**  
**SECRETARY TO GOVERNMENT & CIP**

To  
The Commissioner /Director of Industries, A.P. Hyderabad.  
All Heads of Departments,  
All District Collectors.  
Copy to:  
Law (E) Department.  
P.S. to Prl. Secretary to Chief Minister.  
P.S. to Chief Secretary to Government.  
P.S. to Secretary & CIP. I&C Dept.  
All Sections in Industries and Commerce Department.  
SF/SC.

**//FORWARDED:: BY ORDER//**

**SECTION OFFICER**

## Annexure I:

(G.O.MS.No. 35, Ind. & Com. (IP& INF) Dept. dated 29.04.2015)

### Competent Authorities

#### Pre-Establishment Stage approvals / clearances

Sl. No.	Name of the Clearance / Approval	Department	Competent Authority
1.	Power Feasibility certificate/sanction of power supply	DISCOM-Department of Energy	Superintending Engineer-DISCOM
	Power Connection		
2.	Electrical Inspectorate statutory approval for drawings	Chief Electrical Inspectorate- Department of Energy	Upto 1000 KVA: Electrical Inspector/Deputy Chief Electrical Inspector
			Above 1000 KVA: Chief Electrical Inspector-
3.	Building /Site Permission /Approval/License from Municipality/ UDA <sup>1</sup> / DT&CP <sup>2</sup>	Department of Municipal Administration & Urban Development	UDAs: Vice Chairman-VUDA / TUDA / VGTMDA
			ULBs: Commissioner
			DTCP:
			Project cost: Upto 1 Cr- District Town & Country Planning Office
			Project cost: Above 1 Cr and Upto 5 Cr : Regional Director of T & CP
Project cost: Above 5 Cr: Director of T & CP			
4.	Building /Site Permission from Gram Panchayat	Department of Panchayati Raj & Rural Development	Village Secretary
5(i).	Approval for water supply from ULB <sup>3</sup> s-MA & UD Department	Department of Municipal Administration & Urban Department	UDAs: Vice Chairman-VUDA / TUDA / VGTMDA
	Water Connection		ULBs: Commissioner

<sup>1</sup> Urban Development Authority

<sup>2</sup> Directorate of Town & Country Planning

<sup>3</sup> Urban Local Bodies

Sl. No.	Name of the Clearance / Approval	Department	Competent Authority
5(ii).	Permission to draw water from river/public tanks, Irrigation & CAD Department Permission to dig new wells from Ground Water Department	Irrigation & CAD Department	Water from river/public tanks: DIPC at District Level SIPC at State Level
	Ground water upto 1000 cu.m per day : Deputy Director – Ground Water		
	Ground water Above 1000 cu.m per day : Director – Ground Water		
6.	Factory Plan Approval	Directorate of Factories-Department of Labor Employment Training and Factories	Up to 500 HP: Deputy Chief Inspector-Up to 500 HP
	500-1000 HP: Joint Chief Inspector- 500 to 1000 HP		
	Above 1000 HP: Director of Factories		
7.	Fire-No Objection Certificate	Directorate of Fire Services-Department of Home	Upto 15 m height of building: District Fire Officer
	Above 15m height of building: Director General-Fire Services		
8.	Registration for VAT, CST	Commercial Tax- Department of Revenue	Assistant Commercial Tax Officer
9.	Consent for Establishment	APPCB	
	a) Green Category		Green: Environment Engineer- Regional Office
	b) Orange Category		Orange: Upto 1 Cr investment: Environment Engineer-Regional Office
		Orange: Above 1 Cr Investment: Joint Chief Environment Engineer-Zonal Office	

Sl. No.	Name of the Clearance / Approval	Department	Competent Authority
	c) Red Category		All RED which do not require Environment Clearance: Joint Chief Environment Engineer- Zonal Office All RED which require Environment Clearance: Head Office
10.	Approval of change of land use for Industrial purpose	Land Administration- Department of Revenue	Revenue Divisional Officer (RDO)
11.	Registration of Partnership Firms	Registration & Stamps- Department of Revenue	District Registrar
12.	License for manufacture of bulk drugs / formulations / cosmetics	Drug Control Administration- Department of Health, Medical & Family Welfare	Director-Drug Control Administration
13.	License for manufacture of ayurvedic, homeo, siddha, unani	AYUSH-Department of Health, Medical & Family Welfare	Director-AYUSH

#### Pre-Operation Stage approvals / clearances

Sl. No.	Name of the Clearance / Approval	Department	Competent Authority
1.	Final approval from Electrical Inspectorate- Department of Energy-Chief Electrical Inspector	Chief Electrical Inspectorate- Department of Energy	Upto 1000 KVA: Electrical Inspector/Deputy Chief Electrical Inspector Above 1000 KVA: Chief Electrical Inspector-
2.	Registration under Professional Tax	Commercial Tax- Department of Revenue	Deputy Commercial Tax Officer
3.	Factory Registration / licensing	Directorate of Factories-Department of Labor Employment Training and Factories	For all non-hazardous and Category B Hazardous factories: Deputy / Joint Chief Inspector of Factories

Sl. No.	Name of the Clearance / Approval	Department	Competent Authority
			For all hazardous Category A factories: Director of Factories
4.	Registration of shops & establishments	Commissionerate of Labor -Department of Labor Employment Training and Factories	Upto 30 employees: Assistant Commissioner of Labour Above 30 employees: Deputy Commissioner of Labour
5.	Occupancy certificate from Fire Services Department	Directorate of Fire Services-Department of Home	Upto 15 m height of building: District Fire Officer Above 15m height of building: Director General-Fire Services
6.	Consent for Operation/ Authorization		
	a) Green Category		Green: Environment Engineer- Regional Office
	b) Orange Category		Orange: Upto 1 Cr investment: Environment Engineer-Regional Office
	c) Red Category	APPCB	Orange: Above 1 Cr investment: Joint Chief Environment Engineer-Zonal Office
	d) Authorization of units handling hazardous wastes		All RED which do not require Environment Clearance: Joint Chief Environment Engineer- Zonal Office All RED which require Environment Clearance: Head Office
7.	Boiler registration	Directorate of Boilers-Department of Labor Employment Training and Factories	Director of Boilers
8(i).	Registration of establishments deploying contractual workmen	Commissionerate of Labor -Department of Labor Employment	Assistant Commissioner of Labor



<b>Sl. No.</b>	<b>Name of the Clearance / Approval</b>	<b>Department</b>	<b>Competent Authority</b>
8(ii).	Registration of establishments deploying inter-state migrant workmen	Training and Factories	Assistant Commissioner of Labor
9.	Registration of plastic manufacturers / recyclers	APPCB	Joint Chief Environment Engineer
10.	License for storage of petroleum, diesel and Naphtha	District Collector/ Civil Supplies Department	District Collector
11.	License for possession and use of Rectified Spirit and Denatured Spirit	Prohibition & Excise Department of Revenue	Commissioner Prohibition & Excise

**S.S. RAWAT**  
**SECRETARY TO GOVERNMENT & CIP**

**Annexure II:****(G.O.MS.No. 35, Ind. & Com. (IP& INF) Dept. dated 29.04.2015)****Pre-Establishment Stage approvals / clearances**

<b>Sl. No.</b>	<b>Name of the Clearance / Approval</b>
1.	Approval for i) feasibility and ii) grant of power connection from the concerned electricity distribution utility u/s 43 of The Electricity Act, 2003
2.	Approval for electrical drawings prior to issue of power connection from Director of Electrical Inspectorate u/s 36 and 43 of Central Electricity Authority (Measures relating to Safety and Electric Supply) Regulations, 2010
3.	Approval for building plan / site plan from i) Municipalities, Municipal Corporations, Urban Development Authorities and Directorate of Town & Country Planning u/r 23 of Andhra Pradesh Building Rules 2012 and u/r 11 and u/r 31B of The A.P Gram Panchayat Land Development (Layout and Building) Rules, 2002
4.	Building /Site Permission from Gram Panchayat u/r 3 and 14 of The A.P Gram Panchayat Land Development (Layout and Building) Rules, 2002
5(i).	Approval for water supply from ULB <sup>44</sup> s-MA & UD Department under the Andhra Pradesh Municipal Corporation Act and the Andhra Pradesh Municipalities Act
5(ii).	Permission to draw water from river/public tanks, Irrigation & CAD Department Permission to dig new wells from Ground Water Department u/r 13 of The Andhra Pradesh Water, Land and Trees Rules, 2004
6.	Approval for factory plan from Directorate of Factories, Department of Labour, Employment Training and Factories u/s 6 of the Factories Act, 1948
7.	Fire-No Objection Certificate from Fire Services Department u/s 13 of the Andhra Pradesh Fire Service Act, 1999
8.	Registration for Value Added Tax (VAT) Registration from Commercial Tax Department, Government of Andhra Pradesh u/s 17 of the Andhra Pradesh Value Added Tax Act, 2005 Registration for Central Sales Tax (CST) Registration from Commercial Tax Department, Government of Andhra Pradesh u/s 7 of the Central Sales Tax Act, 1956
9.	Consent to Establish from Andhra Pradesh Pollution Control Board u/s 25 of The Water (Prevention and Control of Pollution) Act 1974 and u/s 21 of the Air (Prevention & Control of Pollution) Act 1981
10.	Approval for conversion of land from Revenue Divisional Officer or local Municipality / Urban Development Authority / Directorate of Town & Country Planning u/s 3(1) of The Andhra Pradesh Agricultural Land (Conversion for Non-Agricultural Purposes) Act, 2006
11.	Approval for registration of firms from office of Commissioner and IG of Registration and Stamps u/s 58 of Indian Partnership Act 1932

<b>Sl. No.</b>	<b>Name of the Clearance / Approval</b>
12.	Approval for Manufacture of Bulk Drugs u/s 69 of the Drugs and Cosmetics Rules 1945 Approval for Manufacture of Formulations u/s 76 of the Drugs and Cosmetics Rules 1945 Approval for Manufacturing Cosmetics u/s 138 of the Drugs and Cosmetics Rules 1945
13.	Approval for Manufacturing Ayurvedic/Homeo/Siddha/Unani drugs u/s 85-B and 153 of the Drugs and Cosmetic Rules 1945

**Pre-Establishment Stage approvals/ clearances**

<b>Sl. No.</b>	<b>Name of the Clearance / Approval</b>
1.	Final approval from Electrical Inspectorate- Department of Energy- Chief Electrical Inspector
2.	Approval for Professional Tax Registration from Commercial Tax Department, Government of Andhra Pradesh u/s 6 of Andhra Pradesh Tax on Professions, Trades, Callings and Employments Act, 1987
3.	Approval for factory license from Directorate of Factories, Department of Labour, Employment Training and Factories u/s 6 of the Factories Act, 1948
4.	Registration for establishment from Commissionerate of Labour u/s 3 of the Andhra Pradesh Shops and Establishments Act, 1988
5.	Occupancy Certificate from Andhra Pradesh Disaster Response and Fire Services Department u/s 13 of the Andhra Pradesh Fire Service Act, 1999
6.	Consent for Operation from Andhra Pradesh Pollution Control Board u/s 25 of The Water (Prevention and Control of Pollution) Act 1974 and u/s 21 of the Air (Prevention & Control of Pollution) Act 1981 and Authorization u/s 5 of Hazardous Wastes (Management, Handling and Trans boundary Movement) Rules, 2008
7.	Registration for boiler from Directorate of Boilers u/s 7 of the Boilers Act, 1923
8(i).	Registration for deployment of contractual workmen from Commissionerate of Labour u/s 7 of the Contract Labour [Regulation and Abolition] (Andhra Pradesh Amendment) Act, 2003
8(ii).	Registration for deployment of inter-state migrant workmen u/s 4 of the Inter State Migrant Workmen (Regulation of Employment and conditions of services) Act, 1979 respectively
9.	Registration u/s 9 of Plastics (Manufacture, Usage and Waste Management) Rules, 2009
10.	License for storage of petroleum, diesel and Naphtha
11.	License for possession and use of Rectified Spirit and Denatured Spirit as required under A.P Excise Act, 1968

**S.S. RAWAT**  
**SECRETARY TO GOVERNMENT & CIP**



4.0 Registration Particulars

4.1 Category of Registration (Pl tick whichever is applicable)

Prov.SSI  IEM  EOU  LO

4.2 Registration No. and Date

D M Y

4.3 Expiry Date

D M Y

5.1 Line of manufacture:

Sl.No	Item Description	Annual Installed Capacity	
		Units	Quantity
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

5.2. Raw - materials used in process

Sl.No	Name of the Raw Material	Annual Requirement	
		Units	Quantity
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

5.3. Details of Plant & Machinery (Pl. enclose list)

5.4. Brief description of manufacturing process : (Pl. enclose separate sheet)

5.5. Does your unit fall under the category of 65 polluting industries

YES  NO

5.6. Type and Nature of wastes and effluents their Quantities and the methods of their disposal (Enclose Separate Sheet)

6.0. Estimated Project Cost. New Unit  Substantial Expansion

6.1 Land (in Rs.)

6.2 Building (in Rs.)

6.3 Plant and Machinery (in Rs.)

6.4 Total cost of (6.1+6.2+6.3) (in Rs)

7.0. Probable Employment Potential :  
(In No. of persons to be employed)

	Male	Female
7.1. Direct (On unit's payroll):	<input style="width: 50px; height: 20px;" type="text"/>	<input style="width: 50px; height: 20px;" type="text"/>
7.2. Indirect (On factory premises):	<input style="width: 50px; height: 20px;" type="text"/>	<input style="width: 50px; height: 20px;" type="text"/>

8.0 Proposed location of the factory : IE  IDA  EZ  PE  others

8.1 Location/Name of IE/IDA/EZ/PE

8.2 Survey No  Extent  Sq.Mts

Street Name

Village/Town

Mandal

District

Pin code

Tele Phone No

Nearest Tele Phone No.

9. Power required for the unit

9.1. Contracted Maximum demand in KVA

9.2. Connected load in KW

9.3 Aggregate installed capacity of the transformer to be installed by the entrepreneur in case of H.T. (H.T. means above 150 H.P.)

Per day Per month

9.4. Proposed maximum working hours

M Y

9.5. Expected month and year of trial production

D M Y

9.6. Probable date of requirement of power supply.

10.1. Water Supply from  
(Pl. tick relevant agency)

Gram Panchayat

Municipality

HMWS & SB

APIIC

10.2. Water requirement

Quantity (in KL / Day)

i) Drinking Water

ii) Water for Processing (Industrial Use)

10.3. Size of Water Supply connection applied for

15mm  
(1/2")

20mm  
(3/4")

25mm  
(1")

40mm  
(1 1/2")

50mm  
(2")

If the size is not covered in the above mentioned sizes, indicate the size of connection required

10.4. Size of sewer connection applied for

100mm  
(4")

150mm  
(6")

200mm  
(8")

11. Permission to draw water

11.1.

Agency

Ground  
Water

Irrigation

11.2. Requirement of Water

Quantity (in KL / Day)

12.0. Application for Registration of Partnership Firms

By the \_\_\_\_\_ (Name of the partner in full) \_\_\_\_\_ presented forward to the Registrar of firms filling by \_\_\_\_\_

We, the undersigned being the partner of the firm \_\_\_\_\_ hereby apply for registration of the said firm and for that purpose supply the following particulars, in pursuance of section 58 of the Indian Partnership Act 1932:

The firm Name \* .....

Nature of Business .....

Place of Business: a) Principal Place

b) Other Places

Nature of partner in Full	Date of Joining	Present Address in full

Declaration

- i) We solemnly and sincerely affirm and state that we ,withor individually or jointly are not involved directly in any activity which offend any rule of the law or carrying putt any business in contravention of any of the provisions of the state or central laws for the time being in force

Signature of the Partner of the specially authorized agent

Date

N.B:- This form must be signed by all partners or their agents specially authorized in this behalf in the presence of a witness or witnesses who must be either a Gazetted Officer, Advocate, Attorney, Pleader, Honorary Magistrate or Registered Accountant.

I declare that the particulars given above are true to the best of my knowledge and belief. I shall obey the rules and regulations in force. If any deviation is found, suitable action may be initiated.

Place:  
Date:

Signature of Promoter or authorized person only in Ink  
NAME  
(IN BLOCK LETTERS)  
(DESIGNATION)

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**Annexure IV**  
**(G.O.MS.No. 35, Ind. & Com. (IP& INF) Dept. dated 29.04.2015)**

**Additional Forms for Pre-Establishment Clearances**

Sl. No.	NAME OF THE CLEARANCE
1	Registration for VAT / CST
2	Consent for Establishment
3	No-objection certificate from Fire Services department
4 (i)	License for Manufacturing Bulk Drugs / Formulation
4(ii)	License for Manufacturing Cosmetics
5	License for Manufacturing Ayurvedic / Homeo / Siddha / Unani

# 1. Registration for VAT / CST

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**Registration Form**

**Step 1**

Registration Type \*  Regular  Startup      Act \*  VAT  TOT      CST Registration \*  Yes  No

Application Date \*  (DD-MM-YYYY)      Division \*       Circle \*

**Enterprise Name and Address**

Name \*  (A to Z, 0 to 9, &, / and Space only) (Max 100 Characters)

Door Number \*  (A to Z, 0 to 9, / and Space only) (Max 75 Characters)

Road/Street/Building Name \*  (A to Z, 0 to 9, / and Space only) (Max 75 Characters)

Locality \*  (A to Z, 0 to 9, / and Space only) (Max 75 Characters)

City/Town/Village \*  (A to Z, 0 to 9, / and Space only) (Max 60 Characters)

District \*       PIN \*  (6 Digits)

email \*

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**Registration Form**

**Step 2**

Registration No. **37140823937387**

ENTERPRISE OCCUPANCY STATUS \*

**Owner (Responsible Person) Name and Address**

Name (As in Aadhaar Card) \*  (A to Z and Space only) (Max 75 Characters)

Father Name \*  (A to Z and Space only) (Max 50 Characters)

Date of Birth \*  (DDMMYYYY)

UID \*  (12 digits, if not issued enter 999999999999)

Door Number \*  (A to Z, 0 to 9, space, / only) (Max 75 Characters)

Road/Street/Building Name \*  (A to Z, 0 to 9, Space, / only) (Max 75 Characters)

Locality \*  (A to Z, 0 to 9, /, Space only) (Max 75 Characters)

City/Town/Village \*  (A to Z, 0 to 9, Space Only) (Max 60 Characters)

District \*       PIN \*  (6 Digits)

First Tax Period \*

Estimated Total Taxable Sales in First 12 Months  (₹ in Lakhs)

Status of Business \*

### Registration Form

Step 3

Registration No. 37140823937387

Please Click on Item for Selection

Principal Business Activity *	<ul style="list-style-type: none"><li>Agent</li><li>Any other - should be specified</li><li>Distributor C n F Agent Stockist</li><li>Exporter</li><li>Hotels</li><li>Importer</li><li>Leasing</li><li>Manufacturer</li><li>Multiple Activities</li></ul>	Add		Remove
Principal Commodities *	<ul style="list-style-type: none"><li>A B SWITCHES</li><li>AAA CONDUCTOR (ALL ALUMINUM ALL</li><li>ABRASIVES</li><li>ACID</li><li>ACSR CONDUCTOR (ALUMINUM CORE</li><li>ACTIVATED CARBON</li><li>ADHESIVES</li><li>AERATED WATERS AND BOTTLED WA</li><li>AGARBATHI</li></ul>	Add		Remove

Details of goods ordinarily purchased by the dealer in interstate trade:

For resale/Use in manufacture of goods or processing of goods for sale/Use in the mining/Use in the generation of distribution of electricity/Use in the packing of goods for sale or resale/Use in the telecommunication network

	<ul style="list-style-type: none"><li>A B SWITCHES</li><li>AAA CONDUCTOR (ALL ALUMINUM ALL</li><li>ABRASIVES</li><li>ACID</li><li>ACSR CONDUCTOR (ALUMINUM CORE</li><li>ACTIVATED CARBON</li><li>ADHESIVES</li><li>AERATED WATERS AND BOTTLED WA</li><li>AGARBATHI</li></ul>	Add		Remove
--	--	-----	--	--------

- If dealer is applying for CST then he has to fill the "Details of goods ordinarily purchased by the dealer in interstate trade" column, if they applied only for VAT third box will not be displayed.

[Home](#) [LogC](#)

### Registration Form

Step 4

Registration No. 37140823937387

Bank Details

Bank Name *	<input type="text" value="-Select-"/>
Account Number *	<input type="text"/> (Min of 4 Digits)
Branch Code	<input type="text"/>
Branch Address *	<input type="text"/> (A to Z, 0-9, / and Space only) (Maximum 100)

PAN *	<input type="text"/> (A to Z, 0-9 only) (Ex:BHOPA1234A)
Profession Tax Number	<input type="text"/> (11 digits)
LandLine *	+91 <input type="text"/> (10 digits) (Ex:4023456789)
Mobile *	<input type="text"/> (10 digits) (Ex:9423456789)
Accounts Computerized *	<input type="radio"/> Yes <input checked="" type="radio"/> No

## Registration Form

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Step 5

Registration No. **37140823937387**

If you have additional place of business fill the details below otherwise click next button to proceed

### Additional Places of Business Address

Door No	Road/ Street/ Building	Locality	State	District	Branch/Godown	City	Pin/ Zip	Modifications
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="SELECT"/>	<input type="text" value="SELECT"/>	<input type="text" value="SELECT"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="+ Add"/> <input type="button" value="Cancel"/>

(Enter A to Z, 0 to 9, / only)

## Registration Form

Step 6

Registration No. **37140823937387**

If You Have Partners fill the details below otherwise click Submit button to Submit the Application

### Partner/Director Address

Partner/Director Name	Father Name	Door No	Road/ Street/ Building	Locality	Country	State	District	City	Pin/ Zip	UID	UID	Email	Modifications
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="SELECT"/>	<input type="text" value="SELECT"/>	<input type="text" value="SELECT"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="+ Add"/> <input type="button" value="Cancel"/>

(Enter A to Z, 0 to 9, / only)





**3.0 LOCATION:**

3.1 Please attach a map indicating the site with approach roads including adjacent areas on all four sides for easy identification of site of the proposed plant, for inspection.

3.2. Area of land proposed to be acquired (in Sq. Mts.)

3.3. Area proposed to be developed (in Sq. mts.)

Please Note that four times the area of the plant is required for green belt.

3.4 Present use of land: (Please Tick)

Agriculture  Forest  Grazing  Industrial   
Settlement  Fallow  Population  Mining

3.5 Specify location : (Please Tick)

Coastal estuary  River/ Lakes, Reservoirs.  Landlocked  Hilly terrain.

3.6. Is the land situated within any Municipality or Municipal Corporation/Cantonment Jurisdiction (Please Tick)   
Yes  No

If yes, name of Municipality/Municipal Corporation? Cantonment.

3.7 Is the land situated in approved industrial zone or estate. (Please tick) Yes  No

If yes, name of zone/estate

3.8. Which of the following features exist within 20 kilometres radius of the site in respect of L & MI and 5 Kms in respect of SSI. (Please tick the box applicable)

1. Crops: (Please mention names of Major Crops)

- 2. Grazing Land
- 3. Fisheries
- 4. Forest
- 5. Sanctuary
- 6. Natural Park
- 7. Nullah
- 8. Stream
- 9. River
- 10. Pond
- 11. Lake
- 12. Dam
- 13. Estuary
- 14. Sea
- 15. Hills
- 16. Mountains
- 17. Monuments
- 18. Settlements
- 19. Population
- 20. Biosphere Reserves





**5. WATER REQUIREMENTS :**

5.1. Source of water : (Please Tick)

Public Supply       Irrigation Channel       Ground   
 River       Lake       Bay       Estuary

5.2. Is any pre-treatment necessary for use :      Yes       No   
 (Please Tick)

5.3. If yes, please enclose a sheet specifying the pre-treatment in terms of machinery, process and chemicals used.

5.4. Average daily consumption of water for

(in K.Ltres)

5.4.1. Process & Wash	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5.4.2. Cooling	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5.4.3. Sanitation	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5.4.4. Total	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

5.5. Whether adequate quantity is available : (Please Tick)

At present      Yes       No   
 For future expansion      Yes       No

**6. WASTE WATER DISCHARGES:**

6.1. Waste water discharges per day from

(In K. Litres)

6.1.1. Process & wash	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6.1.2. Cooling	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6.1.3. Sanitation	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6.1.4. Total	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

6.2. How do you propose to discharge the waste water: (Please Tick)

Separate streams       Combined

6.3. Type of treatment proposed to be adopted:      Please enclose supplementary sheet giving details along with flow chart and design details.

6.4. What standards for quality of treated effluents have you proposed to adopt : (Please Tick)

ISI       State PCB       Central PCB   
 Local authority       Others



6.8. What other specific toxic substance is discharged?  
 (Please give name of pollutant and quantity in mg/litre)

Inorganic:	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
Organics including Pesticides:	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
Organic Chlorine Compounds:	<input type="text"/>	<input type="text"/>
		<input type="text"/>
Phenol:		<input type="text"/>
Lignin:		<input type="text"/>
Mercaptans:	<input type="text"/>	<input type="text"/>
Heavy Metals:	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>

**7. SOLID WASTE**

**Process & Treatment Plant**

in M. Tons

7.1. Total quantity of solid Waste

7.2. Nature of Waste : (Please Tick)

Lumps       Granules       Dust       Slurry

7.3. Approximate composition eg. Organics/Granules/Metal/Others

Item	Quantity in mg/Litre
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

7.4. Methods proposed for disposal including disposal of treatment plant sludge : (Please Tick)

Land fill       Dumping       Composting   
 Incineration       Deep Burning

7.5. Have you considered the possibility of recovery and reutilisation of any portion of the solid waste? (Please Tick)

Yes  No   
(If yes, give details on supplementary sheet to be enclosed)

7.6. Have you got any problem regarding collection, handling and transport of solid waste? (Please tick)

Yes  No   
(If yes, specify on supplementary sheet to be enclosed)

7.7. Are there any problems of subsequent pollution of air, water or soil likely at the place of disposal of solid wastes? (Please Tick)

Yes  No   
(If yes, please enclose supplementary sheet indicating method proposed for prevention.)

**8. Atmospheric Emissions.**

8.1. Emissions from fuel burning

8.1.1. Expected quantity of stack emissions in Cubic M/sec.

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8.1.2. Composition of emissions : (Qty. should be in units mentioned in brackets)

**Particulars:**

Nature of Dust (Mg/Cubic NM)



Gases (Please fill the one applicable)

Sulphuric dioxide (mg/cubic NM)

--	--	--	--

Nitrogen Oxides (mg/cubic NM)

--	--	--	--

Hydrocarbons (mg/cubic NM)

--	--	--	--

Carbon monoxide (mg/cubic NM)

--	--	--	--

Moisture (%)

--	--	--	--

Others (Specify)

--	--	--	--	--	--	--	--

--	--	--	--

8.2. Emission from process

8.2.1. Expected emissions qty. cubic M/sec.

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8.2.2. Temperature (Degree C.)

8.2.3 Composition of emissions: (Qty. should be in units mentioned in brackets)

Particulars :	Nature	Quantity	Units mg/cubic NM
	Dust		
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Gases:</b>			
	Sulphur dioxide (mg/cubic NM)		<input type="text"/>
	Nitrogen Oxide (mg/cubic NM)		<input type="text"/>
	Hydrocarbons (mg/cubic NM)		<input type="text"/>
	Carbon monoxide (mg/cubic NM)		<input type="text"/>
	Moisture (%)		<input type="text"/>
	Ammonia (mg/cubic NM)		<input type="text"/>
	Halogens (mg/cubic NM)		<input type="text"/>
	Acid Mists (%)		<input type="text"/>
	Mercaptans (mg/cubic NM)		<input type="text"/>
	Others (Specify) <input type="text"/>		<input type="text"/>

8.2.4. Height of stack(s) in Mtrs.

8.2.5. Proposed air pollution control system :   
(e.g. Collectors, Precipitators, scrubbers) (enclose a separate sheet giving detailed specifications)

8.2.6. Proposed method of handling and disposal of waste trapped by pollution arresting equipment. (enclose a separate sheet giving details)

8.2.7. Are any standards of emission prescribed for or adopted by your industry? (Please Tick) Yes  No   
(If yes, please enclose a separate sheet giving details)

**9. Other sources of pollution:**

- 9.1. Is your industry likely to cause noise Pollution (Pl. Tick) Yes  No
  - 9.2. Is there odour problem likely to occur from your industry? (Pl. Tick) Yes  No
  - 9.3. Is there any thermal pollution of surface waters likely to occur from the industrial discharge? (Pl. Tick) Yes  No
- (If reply is yes, please enclose separate sheet detailing measures proposed in each case)

10. Pollution control management. :

10.1. Give details of organisational set up for pollution control you propose to have?

10.2. What is the level of experience of the persons in charge of pollution control?

10.3. Do you propose to monitor the pollution from your industry?

10.4. Give details of Laboratory facilities proposed

10.5. Give details of operation and maintenance or facilities you propose to have for Pollution control equipment and treatment plant

(Please enclose a separate sheet giving details on each of these paras)

11. Cost of Pollution Control

11.1. Total Capital Investment proposed for pollution monitoring and Control.

Rs. 

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11.2. Percentage of Capital Investment on pollution control to total fixed capital of the unit.

--	--

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11.3. Recurring cost per annum

We hereby declare that we will install and operate pollution control equipment required to meet the standards prescribed by the Board and we will not commence production until such pollution control equipment is installed and ready for operation we will obtain a second No Objection Certificate from the Board before going into production.

Signature of Promoter or  
Authorised person only in Ink.

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Place

Name in (BLOCK LETTERS)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Date

Designation

- NOTE:**
1. Site location plan (para 3.1)
  2. Topo plan (para 3.9)
  3. Information sheets (No.) (paras 2.2/2.3.2/2.3.3/3.8/5.3/ 6.3/6.7/7.5/7.6/7.7/8.2.5/8.2.6/ 8.2.7/ 9.1/9.2/ 9.3/10.1/10.2/ 10.3/10.4/10.5.)
  4. EIA Report (To be submitted by Industries indicated at 4.6 of guidelines)...
  5. Risk analysis report/HAZOPS/MCA/On site management Plan. (To be submitted by industries manufacturing/handling/storing Hazardous Chemicals listed in the scheduled 1, 2&3 of manufacture, storage and import of Hazardous Chemicals Rules 1989).

### 3. NoC from Fire Services Department

No.

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### APPLICATION FOR OBTAINING NOC FROM A.P. FIRE SERVICE DEPARTMENT

Sl. No.	Particulars of building	Required as per NBC of India and other Regulations	Actually Available	Deficit
1.	Name and Address of the Owner			
2.	Location and Address of the Bldg.			
3.	Area of the Site (In Sq. Mtrs.)	1000 Sq.Mtrs. (Minimum)		
4.	Area of the Building (Industry) (in sq.mtrs.)			
5.	Type of Occupancy : (Ref. Clause - 4 Part - IV of NBC)			
6.	Height of the Building (in mtrs.)	Maximum permissible 18 mtrs. only		
7.	Height of each floor (in mtrs.)	2.90 mtrs. (minimum)		
8.	No. of Inhabitants / Occupants			
9.	Means of Escape :			
	a) Internal Stair cases	Two (minimum)		
	b) External Stair Case	One (minimum)		
	c) Width of Stair Case	1.5 mtrs.		
	[As per Part-IV Clause 8 of NBC of (India)] No. of Exits width of each exit			
10.	Open Spaces all around the bldg.:			
	North			
	East			
	South			
	West			
	(As per Part-III Clauses 8.2.3.1 of NBC of India)			
	Min. 06 Mtrs.. All around the Bldg. for every rise of 3 mtrs. Ht. Add 01 Mtr.			
11.	Level of the Ground	Levelled		



Sl. No.	Particulars of building	Required as per NBC of India and other Regulations	Actually Available	Deficit
12.	Means of Access to premises (As per Part III Clause 4,6 of NBC)	4.5 mtrs. - One (Minimum)		
13.	Width of Exit from Premises	4.5 mtrs. - One (Minimum)		
14.	Fire Detection System : (Automatic) (As per Clause 7,10.2. Table 20 of Part-IV of NBC)			
	a) Smoke			
	b) Heat			
	c) Gas			
15.	Fire Alarm System :			
	a) Manual			
	b) Automatic (24 Mtrs. above)			
	c) 01 Point for 22.5 mtrs. Travel distance			
	d) Break Glass type			
	e) Easily Noticeable			
	(As per Clause 7.10.2. Table 20 of Part-IV of NBC)			
16.	Automatic firefighting system :			
	(As per Clauses 7.10.2 Table 20 of Part-IV of NBC	a) Sprinkler		
		b) Foam		
		c) CO2		
		d) DCP		
17.	Underground Static Water Tank (As per Part-IV Clause 7.10.6 Table 20 of NBC of India)	01 lakh liters Capacity		
18.	Fire Service Inlet : (As per Part IV Clause 7.10.6 (b) of NBC of India)	One - 4 Way		
19.	Courtyard Hydrants : (As per Part IV Clause 7.10.2 Table 20 of NBC of India) one hydrant point for every 22.5 mtrs.			
20.	Fire Pumps :			
	a) Electrical 15 mtrs. To 30 mtrs. Ht.	1630 / Min.		
	30 mtrs. To 45 mtrs.	2850 / Min.		
	b) Diesel	2850 / Min.		
	(As per Part-IV Clause 7.10.6. Table 20 of NBC of India)			

Sl. No.	Particulars of building	Required as per NBC of India and other Regulations	Actually Available	Deficit
21.	Transformer :	Protection Measures		
		1. 45 Ltrs. Foam Trolley		
	(As per Part-IV Appendix D-1.1.16 of NBC of India)	2. Fencing		
		3. Soak Pit		
22.	Lightning Protection : (As per Part-IV. Appendix D-3 of NBC of India)	One		
23.	Control Room : (As per Part-IV. Appendix D-5 as per NBC of India)	One		
24.	Whether the Hydraulic Platform can be moved all around the bldg.			

Place :

Date :

Signature of the applicant

**4(i). License for Manufacturing Bulk Drugs / Formulations**

No.					
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**Form-24 [Rule 69]**

**Application for the grant of or renewal of a license to manufacture for sale or for distribution of drugs other than those specified in Schedules C and C(1) and X**

1. I/We ..... of ..... hereby apply for grant / renewal of License to manufacture on the premises situated at .....  
.....the following drugs being drugs other than those specified in Schedules C, C(1) and X to the Drugs and Cosmetics Rules 1945.
2. Name of the Drugs categorized according to Schedule M. ....
3. Names, Qualifications and experience of technical staff employed for manufacture and testing.
4. A fee of Rupees ..... has been credited to Government under the Head of account .....

Place:

Date:

Signature of the Applicant

**Note:** The application should be accompanied by a plan of the premises.

**Form-27 [Rule 75]**

**Application for grant or renewal of a license to manufacture for sale or for distribution] of drugs specified in Schedules C and C (1) excluding those specified in Schedule XB and Schedule X.**

1. I/We ..... of .....hereby apply for grant / renewal of a manufacture on the premises situated at .....  
.....the under mentioned drugs being drugs specified in in Schedules C and C (1) [excluding those specified in Schedule XB and Schedule X] to the Drugs and Cosmetics Rules, 1945.
  - a. Names of Drugs..... (each item to be separately specified)
2. The names, qualifications and experience of expert staff responsible for manufacture and testing of the above mentioned drugs.
  - a) Name(s) of staff responsible for test.....
  - b) Name(s) of staff responsible for manufacture.....
3. The Premises and plan are ready for inspection/will be ready for inspection on.....
4. A fee of Rupees ..... and an inspection fee of Rs..... has been credited to Government under the Head of account .....

Place:

Date:

Signature of the Applicant

Passport  
Size  
Photograph

**AFFIDAVIT-I**

**DECLARATION ABOUT RESIDENTIAL ADDRESS OF M/s .....**

I/We the under mentioned to hereby declare our permanent residential address as follows:

Name with Father's Name / Husband's Name and Age	Position held in the Company and Address	Permanent Residential Address	Signature
--	---	----------------------------------	-----------

I/We whose Name(s) is/are given below will be responsible for the affairs of the Company to which the Company is held liable for any offences punishable under the Drugs and Cosmetics Act, 1940 and for contravention of other enactments enforced by Licensing Authority, Director, Drugs Control Administration, Andhra Pradesh, Hyderabad.

Name with Father's Name / Husband's Name and Age	Position held in the Company	Permanent Residential Address	Signature
--	---------------------------------	----------------------------------	-----------

**AFFIDAVIT - II**

I ..... S/o .....  
aged about ..... years Resident of ..... do hereby affirm on oath as under.

1. That I am Managing Director / Director / Partner / Proprietor of M/s ..... on whose behalf an application for grant of License to manufacture Drugs / Cosmetics has been made to the Licensing Authority, Director, Drugs Control Administration, Andhra Pradesh, Hyderabad.
2. That I am responsible for the day to day affairs and conduct of business of M/s..... for the purpose of Section 34 of the Drugs and Cosmetics Act, 1940 to which M/s ..... and us Director / Partners etc., are held liable for any act of omission punishable under the Drugs and Cosmetics Act, 1940 and other enactment enforced by the Officers of Drugs Control Administration.
3. That in the event of any change in the constitution of the Company, I will inform the Director, Drugs Control Administration, Andhra Pradesh, Hyderabad.

b.

The following are the Directors / Partners of the Company whose Names and permanent address are given below:

Name	S/O	Age	Residential Address
1.			
2.			
3.			

Witness with Full Address:

- 1.
- 2.

I, Sri..... do hereby declare on oath that the above contents are true to the best of my knowledge and belief and nothing has been hidden.

DEPONENT

**4(ii). License for Manufacturing Cosmetics**

No.					
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**Form-31**

**APPLICATION FOR GRANT OR RENEWAL OF A LICENCE TO MANUFACTURE  
COSMETICS FOR SALE OR FOR DISTRIBUTION [Rule 139]**

1. I/We ..... of ..... hereby  
apply for grant / renewal of License to manufacture on the premises situated  
at.....  
..... the following cosmetics.
2. Name of cosmetics .....  
C. ....
3. Names, Qualifications and experience of technical staff employed for manufacture and  
testing.....
4. A fee of Rupees ..... has been credited to Government  
under the Head of account.....

Place:

Date:

Signature of the Applicant

**Note:** The application should be accompanied by a plan of the premises.

Passport  
Size  
Photograph

### AFFIDAVIT-I

**DECLARATION ABOUT RESIDENTIAL ADDRESS OF M/s** .....

I/We the under mentioned to hereby declare our permanent residential address as follows:

<b>Name with Father's Name / Husband's Name and Age</b>	<b>Position held in the Company and Address</b>	<b>Permanent Residential Address</b>	<b>Signature</b>
---	---	--	------------------

I/We whose Name(s) is/are given below will be responsible for the affairs of the Company to which the Company is held liable for any offences punishable under the Drugs and Cosmetics Act, 1940 and for contravention of other enactments enforced by Licensing Authority, Director, Drugs Control Administration, Andhra Pradesh, Hyderabad.

<b>Name with Father's Name / Husband's Name and Age</b>	<b>Position held in the Company</b>	<b>Permanent Residential Address</b>	<b>Signature</b>
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### AFFIDAVIT - II

I..... S/o.....  
aged about..... years Resident of ..... do hereby affirm on oath as under.

1. That I am Managing Director / Director / Partner / Proprietor of M/s ..... on whose behalf an application for grant of License to manufacture Drugs / Cosmetics has been made to the Licensing Authority, Director, Drugs Control Administration, Andhra Pradesh, Hyderabad.
  2. That I am responsible for the day to day affairs and conduct of business of M/s..... for the purpose of Section 34 of the Drugs and Cosmetics Act, 1940 to which M/s ..... and us Director / Partners etc., are held liable for any act of omission punishable under the Drugs and Cosmetics Act, 1940 and other enactment enforced by the Officers of Drugs Control Administration.
  3. That in the event of any change in the constitution of the Company, I will inform the Director, Drugs Control Administration, Andhra Pradesh, Hyderabad.
- d.

The following are the Directors / Partners of the Company whose Names and permanent address are given below :

<b>Name</b>	<b>S/O</b>	<b>Age</b>	<b>Residential Address</b>
1.			
2.			
3.			

Witness with Full Address:

- 1.
- 2.

I, Sri..... do hereby declare on oath that the above contents are true to the best of my knowledge and belief and nothing has been hidden

## **5. License for Manufacturing Ayurvedic / Homeo / Siddha / Unani**

No.					
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### **Form-24-C**

#### **Application for Grant or Renewal of a License to Manufacture for sale of [or for distribution] of Homeopathic Medicine or a License to Manufacture potentials preparation from back potencies by Licenses holding License in Form 20-C [Rule 85-B]**

1. I/We..... of .....holder of License No.....in Form 20-C hereby apply for grant / renewal of License to manufacture under mention Homeopathic mother Tincture / potentised and other preparations on the premises situated at.....  
.....
2. Name of the Homeopathic preparation. ....  
e. (each item to be separately specified)
3. Names, Qualifications and experience of technical staff employed for manufacture and testing Homeopathic medicines.
4. A fee of Rupees ..... has been credited to Government under the Head of account.....

Place:

Date:

Signature of the Applicant

**Note:** 1) Delete whichever portion is not applicable

2) The application should be accompanied by a plan of the premises.



## Form 24-D

### Application for Grant / Renewal of a License to Manufacture for sale of Ayurvedic/ Siddha or Unani drugs [Rule 153]

1. I/We ..... of .....hereby apply for grant / renewal of License to manufacture Ayurvedic/ Siddha or Unani drugs on the premises situated at .....
2. Names of Drugs manufactured (with Details) .....
3. Names, qualifications and experience of Technical Staff employed for manufacture and testing Ayurvedic/ Siddha or Unani drugs
4. A fee of Rupees .....has been credited to Government under the Head of account .....and the relevant Treasury Challan is enclosed herewith

Place :

Date:

Signature of the Applicant

**Note:** The application should be accompanied by a plan of the premises.

**AFFIDAVIT-I**  
**DECLARATION**

1. ....Proprietor/Managing Director/  
Managing Partner hereby declare that the words "Ayurvedic/Unani Proprietary medicine" shall be  
printed prominently on each label of Ayurvedic/Unani Medicine which will be manufactured by  
M/s.....
  
2. Certified that there is no resemblance of the product of M/s .....  
f. ....with other drugs of any system of medicine and  
there is no drug in the market with the same name and also does not bear any resemblance to any  
other brand name.
  
3. Certified that I will abide by the D & C Act., 1940 and D & C Rules 1945 and I will not violate the DMR  
& objectionable Advertisement Act. 1954 and I follow G.M.P Guidelines
  
4. Certified that, the information given in this application is true and correct to the best of my knowledge  
and I have not furnished any false information with a view to obtain Ayurvedic/Unani drug  
manufacturing license.

**Signature of the Applicant**



4.0 Registration Particulars

4.1 Category of Registration (PI tick whichever is applicable) Prov.SSI  IEM  EOU  LOI

4.2 Registration No. and Date 

D	M	Y
<input type="text"/>	<input type="text"/>	<input type="text"/>

4.3 Expiry Date 

D	M	Y
<input type="text"/>	<input type="text"/>	<input type="text"/>

5.0 Line of manufacture:

Sl.No	Item Description	Annual Installed Capacity	
		Units	Quantity
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

6.0. Estimated Project Cost. New Unit  Substantial Expansion

6.1 Land (in Rs.) 

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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6.2 Building (in Rs.) 

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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6.3 Plant and Machinery (in Rs.) 

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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6.4. Total cost of (6.1+6.2+6.3) (in Rs) 

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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7.0 Employment:

	Female	Male
a) Adults (above 18 Yrs) :	<input type="text"/>	<input type="text"/>
b) Adolescents (15-18 Yrs)	<input type="text"/>	<input type="text"/>
c) Children (14-15 Yrs)	<input type="text"/>	<input type="text"/>

8.0 Power:	Already installed	Proposed
Total	<input type="text"/>	<input type="text"/>
a) Contracted Maximum Demand in kVA:	<input type="text"/>	<input type="text"/>
b) Connected load in H.P	<input type="text"/>	<input type="text"/>

9.0 Proposed location of the factory : IE  IDA  EZ  PE  others

9.1 Location/Name of IE/IDA/EZ/PE

9.2 Survey No  Extent  Sq.   
 Street Name  Village/Town

--	--	--	--	--	--	--	--	--	--

Mandal

--	--	--	--	--	--	--	--	--	--

Pin code

--	--	--	--	--	--	--

--	--	--	--	--	--	--	--	--	--

District

--	--	--	--	--	--	--	--	--	--

Tele Phone No

--	--	--	--	--	--	--	--	--	--

Nearest Tele Phone No.

--	--	--	--	--	--	--	--	--	--

10. Date of Commencement of Production

DD	MM	YY			

**11. Please fill this section if Factories License is required**

1. Nature of manufacturing process or processes Main  Secondary

2. Reference by which plans approved by the chief inspector (If applicable) Ref.No. DD MM YY

Date 

--	--	--	--	--	--

3. Full Name and residential address of the person who shall be the manager of the factory for the purpose of this Act 


4. Date of occupation of the factory by the occupiers DD MM YY 

--	--	--	--	--	--

5. Full Name, Residential address of the occupier and his position in the company/Firm/Government Factory or Local fund factory 


6. Full Name, Residential address of the owner of the building referred to section 93 of the Act where separate buildings in the same premises are leased to different occupiers of which the applicant is one. 


I certify that I have followed the provisions of the Factories Act, 1948 and Rules made there under while establishing the factory

Date Occupier

Signature of Manager

Signature of

**Certificate of Stability**

1. To be completed only in case of registration for grant of license for the first time
2. To be signed by a (a) member of the Institution of Engineers (India) or any other institution of civil/structural /chemical /Architectural Engineers or (b) Civil Engineers of Public works, Electricity or Highways Department Including retired Engineers not below the rank of Executive/Divisional Engineers.

I certify that I have inspected the Building(s) referred to above and examined the various parts including the foundations with the special reference with the Plant, machinery etc. that have been installed. I am of the opinion that the building(s) are in accordance with the plans approved by the Chief Inspector(if any) and that they are structurally sound and stability will not be endangered by their use as a factory in which the manufacturing process stated above are intended to be carried on .

Signature

---

**12. Please fill this section if license for storage of Petroleum / Diesel / Naphtha is required**

1. Situation of the premises where Petroleum is to be stored.

a)	District										
b)	Town or Village										
c)	Police Station										
d)	Nearest Railway Station										

2. Quantity (In Ltrs) of Petroleum proposed to be imported and stored.

	Petroleum Class A/ Naphtha	Petroleum Class B/ Naphtha	Petroleum Class C/ Naphtha	Total
a) In Bulk (above 1000 Lts)				
b) Not in bulk (less than 1000 Lts)				
c) Total				

3. Quantity (In Ltrs) of Petroleum already stored in the premises.

	Petroleum Class A/ Naphtha	Petroleum Class B/ Naphtha	Petroleum Class C/ Naphtha	Total
a) In Bulk (above 1000 Lts)				
b) Not in bulk (less than 1000 Lts)				
c) Total				

4. Sales Tax Registration Details

5. Explosive License Details

**13. Please fill this section if Registration of Boilers is required**

1. Registration Number of the Boiler

2. Name of the Owner/Agent

--	--	--	--	--	--	--	--	--	--	--	--

3. Where situated

--	--	--	--	--	--	--	--	--	--	--	--

DD

MM

YY

4. Date of Inspection desirable

--	--	--	--	--	--

5. Description of Boiler and Age

I/We hereby declare that the statements made above have been checked up by me and are true and I/We undertake to abide by the terms and conditions of the license, which will be granted to me/us.

Place:

Signature of Promoter or Authorized person (only in Ink)

Date:

(IN BLOCK LETTERS)

Designation:

**14. Please fill this section if registration for deploying inter-state migrant workers is required**

1. Name and addresses of the directors/particular partners (in case of companies and firms)

Please enclose the list.

2. Particulars of contractors and migrant workman

- (a) Name and address of contractors
- (b) Nature of work for which, migrant workman are to be recruited or are employed
- (c) Maximum number of migrant workman to be employed on any day through each contractor
- (d) Estimated date and commencement of work under each contractor
- (e) Estimated date of termination of employment of migrant workman under each contractor

3. Full name and address of the Manager or persons responsible for the supervision and control of the establishment

4. Particulars of fees deposited (Name of the Bank, Amount, Number and date) No. of Treasury receipt and date.

I hereby declare that the particulars given above are true to the best of my knowledge and belief. NOTE: The application should be accompanied by the treasury receipt

Stamp

Principal Employer and

**15. Please fill this section if registration for deploying contractual workers is required**

1. Particulars of Contractors and Contract Labour:

- (a) Names and addresses of the Contractors:

- (b) Nature of work in which contract labour is employed or to be employed in the establishment
- (c) Maximum number of contract labour to be employed on any day through each contractor:
- (cc) Estimated date of commencement of each contract work under each contractor:
- (d) Estimated date of termination of employment of contract labour under each contractor:

2. Full name and address of the manager or person responsible for the supervision & control of the establishment:

3. Amount and particulars of Registration fee deposited

Declaration: I hereby declare that the particulars given above are true to the best of my knowledge and belief

Place:

Date:

Signature & Seal of the Principal

Employer

**16. Please fill this section if registration for establishments is required**

1. Category of Establishment
  1. Shop
  2. Commercial Establishment
  3. Hotel, Restaurants Catering House Lodging and Café
  4. Public Ltd., Company
2. Location of Office, Godown, Ware house or work place attached to the shop/Establishment but situated outside the premises of it
 

	Door No.	Locality
1.-----	-----	-----
2.-----	-----	-----
3.-----	-----	-----

(Please attach an enclosure of the list)
3. Employer/Managing Partner/Managing Director as the case may be :-  
 Father's Name: \_\_\_\_\_
4. Manager/Agent if any (With residential address)
  1. Name
  2. Father's Name
  3. Designation
  4. Door No
  5. Locality
  6. Village / Town
5. Name of family member of employees family engaged in Shop/Establishment
 

	Adults	Young Persons
Relationship		

Male:

Female:

----- Total

6. Name of Employees ( Pls attach an enclosure)
  - (i) In a managerial capacity
  - (ii) As sweeper, caretaker and travelling staff
  - (iii) As persons employed for loading and unloading of godowns
  - (iv) Others

7. Details of the remittances of the fees.

Name of the treasury	Challan No	Date	Amount of fee paid

I hereby declare that the above information is true to the best of my knowledge and belief.

Signature of the Employer



I declare that the particulars given above are true to the best of my knowledge and belief. I shall obey the rules and regulations in force. If any deviation is found, suitable action may be initiated.

Place:  
Date:

Signature of Promoter or  
authorised person only in Ink  
NAME  
(IN BLOCK LETTERS)  
(DESIGNATION)

---

## **Annexure VI**

(G.O.MS.No. 35, Ind. & Com. (IP& INF) Dept. dated 29.04.2015)

### **Additional forms for Pre-Operation Clearances**

Sl. No.	NAME OF THE CLEARANCE
1	Registration under Professional Tax
2 (i)	Consent for Operation under Air Act
2(ii)	Consent for Operation under Water Act
2(iii)	Authorization of units handling hazardous wastes
3	Registration of plastic manufacturers / recyclers
4	License for possession and use of Rectified Spirit / Denatured Spirit

**1. Registration under Professional Tax**

**Form I [See Rule 3(1)] Application for Registration**

To The Professional Tax Officer, \_\_\_\_\_

I hereby apply a certificate of Registration under the above mentioned Act as per particulars given below:

(PLEASE TYPE OR USE BLOCK LETTERS ONLY)

Name of the Applicant: Address:

Building / Street / Road: Municipal Ward:

Town / City / Mandal: District:

Pin Code:

Status of person signing this form: [Put (x) marked below the heading whichever is applicable]

Proprietor	Partner	Principal Officers	Agent	Manager	Director	Secretary

Class of Employer: [Put (x) marked below the heading whichever is applicable]

Individual	Firm	Company	Corporation	Society	Club	Association

If registered under the APGST ACT, 1957 / Central Tax Act, 1959 the number of Registration Certificate held:

A.P.G.S.T No:

C.S.T R.C No:

Name and addresses of other places of work, if any, in Andhra Pradesh

S.No	NAME	ADDRESS
1.		
2.		
3.		
4.		

The above statements are true to the best of my knowledge and belief.

Date\_\_\_\_\_

Signature\_\_\_\_\_

Status\_\_\_\_\_

(For Office use only)

Registration Certificate No:

Signature of the Officer Issuing the certificate

---

Acknowledgement:

(Particulars of name and address to be filled in by the applicant)

Received an application for registration in Form I: Name of the Applicant:

Full Postal Address:

Date:  
Signature:

Receiving Officer's

## **2 (i). Consent for Operation under Air Act.**

### **APPLICATION FOR CONSENT FOR EMISSION UNDER SECTION (21) OF THE ACT**

Application for Consent emissions

in \_\_\_\_\_ area which is the "Air Pollution Control Area" notified under Section \_\_\_\_\_ of the Act under Government Gazette Notification No. \_\_\_\_\_

(i) Industry specified

schedule \_\_\_\_\_

(ii) (a) Area Code No. \_\_\_\_\_ dated \_\_\_\_\_

(b) Grid Code No. \_\_\_\_\_ dated \_\_\_\_\_

To

**THE MEMBER SECRETARY**

A.P. Pollution Control Board,  
Paryavarana Bhavan,  
A3, IE, Sanathnagar, Hyderabad.

Sir,

I/We apply for CONSENT under Section(21) of the Air(Prevention and Control of Pollution) Act, 1981( 14 of 1981) to make emission from industrial plant owned by (1) or occupied by

(2) \_\_\_\_\_

\_\_\_\_\_ for a

period (3) up to \_\_\_\_\_ .

I/We further declare that the information furnished in the Annexure/Appendices and Plans is correct to the best of my/our knowledge.

(4) I/We hereby submit that in case of change either of the point, or the quantity of emission or its quality a fresh application for CONSENT shall be made and until such consent is granted, no change shall be made.

(5) I/We hereby agree to submit to the Board, an application for renewal of CONSENT one month in advance of the date of expiry of the consented period for emission, if to be continued thereafter.

(6) I/We undertake to furnish any other information within one month of its being called by the Board

(7) I/We enclosed a demand draft of Rs. \_\_\_\_\_ towards the prescribed consent application fee.

(8) The Annexure, appendices, other particulars and plans are attached herewith in triplicate.

**Accompaniments :**

- i) Index/Site plan
- ii) Topographical map
- iii) Detailed layout plan of different processes and point sources of Emission and position of stacks and Chimneys
- iv) Process flow Sheet
- v) Latest Analysis Report
- vi) Details of Air Pollution Control devices provided or proposed to be provided.
- vii) Ambient Air Quality Report if available.
- viii) Draft No. \_\_\_\_\_ Dated \_\_\_\_\_  
For Rs. \_\_\_\_\_ Drawn on \_\_\_\_\_  
\_\_\_\_\_ as consent fee.

Signature \_\_\_\_\_

Name of the applicant \_\_\_\_\_

**ANNEXURE TO FORM 1**

**CHIMNEY**

Existing:  
New :  
Altered :

Note: Any Applicant knowingly giving incorrect information or suppressing any information thereto shall be liable for action under the provisions of the Act.

While filling this Annexure the applicant shall for such of the items not pertaining to his activity shall state not applicable against the relevant item and shall not leave it blank.

1.	Elevation above mean sea	
2.	Present use. of the Land	Agricultural Forest Grazing Settlement Fallow
3.	Indicate the nature of topography Surrounding the site.	Plains Valley Hilly River Basin Coastal Estuarine Land-Locked
4.	(a) State whether the industrial plant has been declared as prohibited area.	Yes/No
	(b) If Yes, State the name of the authority and furnish a certified copy of the order which the area has been declared as prohibited.	
5.	What of the following features exist within 20 Kms of the site	Human settlement: specify (Population and distance from the Plant) Agriculture : specify crops Grazing land / Fisheries Forest/Sanctuary/National Park/ Nallahs/Streams/Rivers/ Ponds/Lakes/Dams/Estuary/ Sea/Hills/Mountains/industries Specify ancient Monuments/Tourism area,

6.	Is the industrial plant of the occupier closed on Sunday/Holiday	Yes/No	
7.	State working season per year of the Industrial plant  Continuous/Batch wise ..... Every year a) No. of persons attending the factory/ day. b) No. of persons residing in the premises. c) Indicate the present use of the land in the vicinity(5 Kms radius of the site)	From From From From	Full Year  To To To To
8.	Climatological & Meteorological Data a) Indicate the climatic conditions at the site(eg Arid, Semi-Arid etc.,) b) Precipitation, yearly average range c) Temperature, Seasonal ranges d) Average annual speed and direction of wind Humidity/Solar radiation	i) Human settlements of mote than 1000 population (specify population and distance from the plant) ii) Commercial iii) Industrial iv) Fisheries v) sanctuary/Natural Parks/ Hills/Mountains vi) Ancient Monuments.	
9.	Raw material used in T/day or Kg/day	Name Quantity	Source
10	Products/By products/waste material in T/day or Kg/day		
11.	Complete flow chart giving description and chemical processes if any as per Annexure-I		
12.	Fuel Consumption in T/day		
		Fuel	Coal
		Fuel Oil	Diesel
		Natural Gas	Wood
			Others specify
	1. Daily Consumption in tonnes		
	2. Calorific value		
	3. Ash Content %		
	4. Sulphur content %		
	5. Others specify		

13.	Furnaces/Cupolas.  (a) No.of furnaces/cupolas installed (b) Date of installation (c) Capacity (d) Purpose used (e) Stack data i) Height ii) Diameter iii) Temperature	Yes <input type="checkbox"/>	No <input type="checkbox"/>
-----	--	---------------------------------	--------------------------------





	ii)Chemical composition : d) Give details of Flue gas sampling arrangements : e) Give details of Laboratory facilities available for analysis of emissions. : f) Is there sufficient space available for installing Air Pollution Control Equipment. :																																																																								
17.	Solid Wastes <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <span>Yes</span> <span>No</span> </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <input style="width: 80px; height: 20px;" type="text"/> <input style="width: 80px; height: 20px;" type="text"/> </div> a) Nature..... b) Quantity..... c) Mode of disposal.....																																																																								
18.	Any relevant information not covered in the above items :																																																																								
19.	Water consumption a)Quantity per month or day, b)Source																																																																								
20.	Waste Water generated <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <span>Yes</span> <span>No</span> </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <input style="width: 80px; height: 20px;" type="text"/> <input style="width: 80px; height: 20px;" type="text"/> </div> a) Quantity per month or day : b) Disposal to <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <span>River</span> <span>Nallah</span> <span>Municipal Server</span> </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <input style="width: 80px; height: 20px;" type="text"/> <input style="width: 80px; height: 20px;" type="text"/> <input style="width: 80px; height: 20px;" type="text"/> <input style="width: 80px; height: 20px;" type="text"/> </div> c) Treatment of Waste water <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <span>Existing</span> <span>Not Existing</span> <span>Proposed</span> <span>Not Proposed</span> </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <input style="width: 80px; height: 20px;" type="text"/> <input style="width: 80px; height: 20px;" type="text"/> <input style="width: 80px; height: 20px;" type="text"/> <input style="width: 80px; height: 20px;" type="text"/> </div> d) Waste Water characteristics (if available):																																																																								
21		Before Treatment	After Treatment																																																																						
	i) B.O.D																																																																								
	ii) C.O.D																																																																								
	iii) Suspended Solids																																																																								
	iv) Heavy Metals (Specify)																																																																								
	v) Toxic Chemicals (Specify)																																																																								
	vi)Other (Specify)																																																																								
22.	State the total quantity of air handled by ventilation equipment so also specify size and No. of equipment installed to be installed (a) Location and Dimension of Outlets i) Fuel Gas Emissions																																																																								
	<table border="1" style="width:100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th rowspan="2">Type of Fuel</th> <th rowspan="2">Qty. of Fuel</th> <th rowspan="2">S %</th> <th rowspan="2">Ash %</th> <th colspan="5">Analysis of the fuel gas</th> </tr> <tr> <th>Nox</th> <th>So<sub>2</sub></th> <th>HCL</th> <th>CO</th> <th>Particulate matter</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Type of Fuel	Qty. of Fuel	S %	Ash %	Analysis of the fuel gas					Nox	So <sub>2</sub>	HCL	CO	Particulate matter																																																										
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	ii) Process Emissions																																																																								
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ii)Particulate Analysis  
a) Size distribution  
b) Chemical Composition

23.	<p>Give the following details</p> <p>a) Total investment in the factory and the year of investment.</p> <p>b) The estimated expenditure for implementing the project</p> <p>c) Expenditure incurred to date and process achieved (Physical) for air pollution control, if any and the year / years of investments-along with physical process achieved:  (The Firm should give details of action taken to date and the expenditure incurred and the time requires for completion of the scheme)</p> <p>d) Annual operation and maintenance of air pollution control plant. If any</p> <p>e) Further action that is being taken by the firm to control Air Pollution.</p>	
24.	Other relevant information, if any	

Place:  
Date:

on

Signature  
Name & Address of the applicant

Behalf of the name & address of the firm

### **Explanatory Note for filling in the Form and the Annexure**

The notes are given only for those items for which explanation is considered desirable.

Form:

1&2	Here mention the name of the owner of the land/ premises if other than the applicant industry or factory in continuation of legal business as per Air (Prevention and control of Pollution) Act, 1981. If I and/premises belong to the factory/industry say SELF.
3	Here mention the date up to which the consent is sought for.

#### **Annexure to Form:**

Existing means that which is in operation at the time of applying for the consent; Now means that which will be brought into operation in future. Altered Means that which has been modified due to change in quality and/or quantity of emission, arrangement and/or point of emission etc.

Item No. 4      Applicable to only those areas which are prohibited areas such as the ordinance factories / mint etc.

Item No.      Here state the temperature in °C in Summer, Winter, Monsoon & Post  
8(c).      monsoon seasons.

8 (d)      Here state the seasonal average wind direction and speed in and around  
the site of the plant.  
The above information can be had from representative, Meteorological  
Centre.

Item No. 16      Analysis of the flue gas- emissions, process emission and particulates  
should be done for each stack emission, wherever stacks are not provided,  
the top floor specific pollutants conc. should be reported.

Chemical analysis of the particulate matter in the emission  
should be furnished giving details such as organic matter,  
metals, non-metals radioactive substances, asbestos, silicates  
etc..

Item No. 21      Here state the detailed specifications of control system used or  
proposed to be used with efficiency. Also, furnish the lay out of the Control  
system with dimensions.

Item No.22      Here state the total quantity of ventilation air handled by equipment such  
as roof extractors, evaporative coolers etc.

**2 (ii). Consent for Operation under Water Act.**

**APPLICATION FOR CONSENT FOR DISCHARGE / CONTINUATION OF  
DISCHARGE UNDER SECTION 25 OF THE ACT.  
(See rule 32)**

Date:

To  
THE MEMBER SECRETARY  
Andhra Pradesh Pollution Control Board  
Paryavarana Bhavan,A-3,Industrial Estate,  
Sanathnagar, Hyderabad- 500018.

Sir,

I/We apply for CONSENT under Section 25 of the Water (Prevention and Control of Pollution Act, 1974 (No. 6 of 1974\* or bring into any new or altered outlet for the discharge of \*Sewage / trade effluent\* to begin to make new discharge of \*sewage / trade effluents or\* continue to make discharge of \*Sewage / trade effluent from land / premises owned by

(1)..... for a period up to (2) .....

(a) Sewage /sullage Via drains / outfall sewers / treatment works.

(b) Trade effluent Via, drains / outfall sewers/treatment works.

(c) Solid wastes into (3):

(3) (i) Stream ..... River OR

(ii) Onland for irrigation, bearing Survey No.....adjoining/  
at a distance of ..... stream / river OR

(iii) Lake, pond adjoining / at a distance of stream / River OR

(iv) Directly on land for open percolation into sub-terranean strata of survey No.....

ADJOINING / AT A DISTANCE OF ..... OR

(v) Tidal waters / estuarine waters know as ..... OR

(vi) Sea along/ off the seashore shown as .....

1. The Annexure, Appendices other particulars and plans in triplicate are attached herewith.
2. I/We further declare that the information furnished in the Annexure, Appendices and plans is correct to the best of my/out knowledge.
3. I/ We hereby submit that in case of change either of the point or the quality of discharge or its Quality, a fresh application for CONSENT shall be made and until such CONSENT is granted, no change shall be made.
4. I/We hereby agree to submit to the State Board an application for renewal of Consent one month in advance of date of expiry of the consented period for outlet/discharge, if to be continued thereafter.
5. I/We undertake to furnish any other information within one month of its being called by the state Board.
6. An amount of Rs..... paid towards consent fee for ..... years.

Yours faithfully

Signature	
Name of applicant	
Address of Applicant	

**ANNEXURE TO FORM  
EXISTING / NEW/ ALTERED  
OUTLET/ DISCHARGE**

Note: Any applicant knowingly giving incorrect information or suppressing any information pertaining thereto shall be liable to punished under the Act.

While filling this Annexure, the applicant not concerned with any of the items shall state "Not Concerned" against the relevant one:

1.	<p>(a) State whether the land/premises/ industry/ factory has been declared as prohibited area.</p> <p>(b) If yes, state the name of the Authority and furnish a certified copy to the order under which the area has been declared as prohibited area.</p>	<p>Yes / No</p> <p>.....</p> <p>.....</p> <p>.....</p>																												
2.	<p>Is the industry/ factory for which application is made closed on Sunday/ Holiday?</p>	<p>Yes/ No</p>																												
3.	<p>State Working season per year for the industry / factory.</p>	<p>Full Year</p> <p>From To</p> <p>From To</p> <p>From To</p> <p>..... Every year</p>																												
4.	<p>(a) No. of workers attending the factory</p> <table border="1" style="width:100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width:20%;">Unit/Section</th> <th style="width:20%;">Shift No.1 Hrs</th> <th style="width:20%;">Shift No.2 Hrs</th> <th style="width:20%;">Shift No.3 Hrs</th> <th style="width:20%;">General Shift Hrs</th> </tr> </thead> <tbody> <tr> <td style="height: 60px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>(b) No.of workers residing in the premises _____</p>		Unit/Section	Shift No.1 Hrs	Shift No.2 Hrs	Shift No.3 Hrs	General Shift Hrs																							
Unit/Section	Shift No.1 Hrs	Shift No.2 Hrs	Shift No.3 Hrs	General Shift Hrs																										
5.	<p>For local Bodies only</p> <p>(a) Present Population</p> <p>(b) Population Covered under regular sewerage facilities.</p> <p>(c) Population covered by conservancy latrines.</p> <p>(d) Population having septic tank/ pit privy facilities.</p>																													
6.	<p>(a) Give the list of raw materials, such as metals, alloys, chemicals, oil, fuels, etc., used per month in Metric Tonnes :</p> <table border="1" style="width:100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width:70%;">Metal and Alloy</th> <th style="width:30%;">Name / Weight</th> </tr> </thead> <tbody> <tr> <td>Chemicals    Inorganic / Organic    Dyes I Pesticides</td> <td>Name / Weight</td> </tr> <tr> <td style="text-align: center;">Oils and Grease</td> <td>Name / Weight</td> </tr> <tr> <td>Fuel    (a) Wood</td> <td>Name / Weight</td> </tr> <tr> <td style="text-align: center;">(b) Coal</td> <td>Name / Weight</td> </tr> <tr> <td style="text-align: center;">(c) Oil</td> <td>Name / Weight</td> </tr> <tr> <td style="text-align: center;">(d) Gases</td> <td>Name / Weight</td> </tr> <tr> <td style="text-align: center;">(e) Others</td> <td>Name / Weight</td> </tr> </tbody> </table> <p>(b) Give the list of Names of products and by-products manufactures per month in (M.T)</p> <table border="1" style="width:100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width:25%;">Sl. No.</th> <th style="width:50%;">Name of Products</th> <th style="width:25%;">Quantity in M.T. (Per Month)</th> </tr> </thead> <tbody> <tr> <td style="height: 20px;"></td> <td></td> <td></td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> </tr> </tbody> </table>		Metal and Alloy	Name / Weight	Chemicals    Inorganic / Organic    Dyes I Pesticides	Name / Weight	Oils and Grease	Name / Weight	Fuel    (a) Wood	Name / Weight	(b) Coal	Name / Weight	(c) Oil	Name / Weight	(d) Gases	Name / Weight	(e) Others	Name / Weight	Sl. No.	Name of Products	Quantity in M.T. (Per Month)									
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Sl. No.	Name of Products	Quantity in M.T. (Per Month)																												

	( c ) Give the list of possible intermediate products:		
7.	State daily quantity of water in litres utilized.	<p style="text-align: center;"><b>USES</b></p> <p style="text-align: center;">-----</p> <p style="text-align: center;">(Domestic/Industrial/Agriculture/Other)</p>	
8.	<p>A) State the hourly minimum and daily maximum quantity of effluents arising from land premises for which the application is made.</p> <p>(a) Domestic (b) Industrial (c) Agriculture (d) Other use (e) Total Quantity of effluent</p> <p>(B) State how measurements of RATE and QUANTITY are carried out.</p>	<p style="text-align: center;">-----</p> <p style="text-align: center;">(In Litres)</p> <hr/> <p style="text-align: center;">( Hourly Maximum / Daily Maximum)</p>	
9.	State whether storm water drains are kept separate from industrial/ domestic effluents.	Yes / No	
10.	(a) Is domestic effluent allowed to get mixed in industrial effluent?	Yes / No	
	(b) If yes, state ratio	Domestic/Industrial	
11.	(a) Describe if any treatment of industrial or domestic effluent or one for the combined effluent is made. If yes, state the process of treatment in brief (on a separate sheet)	Yes / No	
	(b) Is the quality of effluent emanating either without or after treatment approved by any authority?	Yes / No	
	(c) If approved, furnish the authority.	(Two certified copies to be send)	
12.	Is any effluent from any shop/ shops toxic? If so volume of this effluent	Yes / No	
13.	Is there any provision for disposal of :	Already made	Proposed to be
	(a) Domestic effluent in public underground Sewer.	made	
	(b) Industrial effluent in public underground sewer.	Yes/No	Yes/No
	(c) Give the name of the public authority owning the sewer	Yes/No	Yes/No
14.	Is there any provision for disposal of:	Already made	Proposed to be
	(a) Domestic effluent: on land for irrigation	made	
	(b) Industrial effluent: on land for irrigation	Yes/No	Yes/No
	(c) Domestic effluent in the underground strata	Yes/No	Yes/No
	(d) State the area of land used for (a) above, in Hectares.	Yes/No	Yes/No
	(e) State the area of land used for (b) above, in hectares.		
15.	Given quantitative disposal of effluent in litres provided for the places mentioned below:		
		Domestic	Industrial
	(i)Stream/ River		
	(ii)On land for irrigation		
	(iii)On land for percolation		
	(iv)Lake/Pond		
	(v)Tidal Waters		
	(vi)Estuarine Waters		





- (x) BOD5 at 20°C mg/l
- (xi) C.O.D. mg/l
- (xii) Oil & grease mg/l
- (xiii) Chlorides (as Cl) mg/l
- (xiv) Phosphates (as P) mg/l
- (xv) Phenolic compounds mg/l (as Phenol)
- (xvi) Cyanides (as CN) mg/l
- (xvii) Sulphides (as S) mg/l
- (xviii) Sulphates (as SO4) mg/l
- (xix) Insecticides mg/l
- (xx) Total residual chlorine (as Cl2) mg/l
- (xxi) Fluoride (as F) mg/l
- (xxii) Boron (as B) mg/l
- (xxiii) Arsenic (as As) mg/l
- (xxiv) Barium (as Ba) mg/l
- (xxv) Percent Sodium
- (xxvi) Cadmium (as Cd) mg/l
- (xxvii) Copper (as Cu) mg/l
- (xxviii) Lead (as Pb) mg/l
- (xxix-) Chromium
  - (a) as Cr (mg/l)
  - (b) Hexa-Valency (as Cr+6) mg/l
- (xxx) Mercury (as Hg) mg/i
- (xxxi) Nickel (as Ni) mg/l
- (xxxii) Selenium (as Se) mg/l
- (xxxiii) Silver((as Ag).mg/l
- .(xxxiv) Zinc (as Zn) mg/1
- (xxxv) Any other metals mg/l
- (xxxvi) Calcium Chloroform Extracts
- (xxxvii) Pesticides (mg/1)
- (xxxviii) Coliform Organisms  
MPN per 100 ml. (monthly average)
- (xxxix) Bioassay for Toxic constituents. TL 50 (96) hours

Note: (1) Furnish a copy of the analysis report of representative samples carried out by a competent laboratory  
 (2) Methods of determination as approved by the Board will be followed for determination of above mentioned parameters.

(b) Is the effluent toxic?	Yes / No
(c) State if the industrial effluent is having	
i. Unpleasant smell	Yes / No
ii. Irritating and / or harmful effect	Yes / No
iii. Corrosive	Yes / No
iv. Colour	Yes / No

(d) Is there any sudden change of temperature exceeding 10°C at any time?

19.	(a) Are facilities available with the applicant for carrying out the following tests of the waste water?		
		Existing	Proposed
	i. Physical	Yes/No	Yes/No
	ii. Chemical	Yes/No	Yes/No
	iii. Bacteriological	Yes/No	Yes/No
	iv. Toxicological	Yes/No	Yes/No
	(b) if yes, details of equipment		

20.	Does the Land/ Premises etc., (for which application is made) have open					
		Highly Polluting Matter				
		Toxic	Organic	Inorganic	Microbiological	
(a)Cooling Tanks (b)Mixing Tanks (c)Mixing ponds (d)Re-circulation wells	Which contain					
21.	State details of solid wastes					
	Dis.	Qty.	Method of collection	Method of disposal		
Seasonal Waste						
Spillage						
Rejected materials						
Place:						
Date:						
Designation:						
(IN BLOCK LETTERS)						Signature of Promoter or Authorized person (only in Ink)

### **EXPLANATORY NOTES FOR FILLING IN FORM AND THE ANNEXURE**

The Notes are given only for those items for which explanation is considered desirable: other items are self-explanatory.

#### **Form**

- 1 Here mention the name of the owner of the land/ premises if other than the applicant industry of  
factory if the land/ premises belongs-to-the factory / industry say SELF.
2. Here mention the date up to which the Consent is sought for.
3. Here mention the local name of the river/ stream tidal water/sea as may be applicable.

#### **ANNEXURE TO Form**

"Outlet"	Means the arrangement for discharge of the effluent for which the Consent is sought f
"Discharge"	Means the effluent going out of the outlet.
"Existing"	Means that which is in operation at the time of applying for Consent.
"New"	Means that which will be brought into operation in future.
"Altered"	Means that which has been modified due to change in quality and/or quality or discharge.
Item 1	Applicable to only those areas which are prohibited areas such as the Ordinance Factories, Mint etc.
Item 11(a)	If the effluent is treated, give separately the method of treatment and flow diagram of the treatment process.
Item 11(b)	Here mention "Yes" if any other authority such as the local body, or Government Department has already approved the discharge of effluent either with or without treatment, at the time of establishment of the Factory/ Industry.
Item 15	Here give the quantity of effluent of different types such as domestic, industrial or mixed Etc., Proposed to be or is let into the stream/river, land, sea etc., as may be applicable.
Item 18	Analysis to be furnished shall cover as many Parameters as or expected to be found, in the effluent if some of the parameters are not expected to be found, say not applicable. If some other Parameters than those listed under the items are expected the same may be mentioned at the end. The analysis shall be separately furnished for domestic/ industrial and combined effluents.
Item 18(b)	Here toxicity means that which is established by bio-assay studies on fish, as per procedure given in the Standard Methods.
Item 20	This item is meant to cover such highly polluting substances which do not ordinarily find way in effluents, but are required to be handled in the premises, and which may, by accident, join the effluent in large quantities.

\*\*\*\*\*

**2 (iii). Authorization of units handling hazardous wastes.**

FORM – I

[See rules 5 (3) and (7)]

**APPLICATION FOR OBTAINING AUTHORISATION  
FOR COLLECTION / RECEPTION / TREATMENT / TRANSPORT / STORAGE / DISPOSAL OF  
HAZARDOUS WASTE \***

From :

To,

The Member Secretary,

..... Pollution Control Board ..... Pollution Control Committee  
.....,

Sir,

I / We hereby apply for authorization / renewal of authorization under sub-rule (3) of Rule 5 of the Hazardous Waste (Management, Handling and Trans boundary Movement) Rules, 2008 for collection / reception / treatment / transport / storage / disposal of hazardous waste.

---

**For Office Use Only**

---

1. Code No :
  2. Whether the unit is situated in a critically polluted area as identified :  
by Ministry of Environment and Forests
- 

**To be filled in by Applicant**

---

**Part A: General**

3. (a) Name and address of the unit and location of activity :
  - (b) Authorization required for ( Please tick mark appropriate activity / activities) :
    - i) Collection :
    - ii) Reception :
    - iii) Treatment :
    - iv) Transport :
    - v) Storage :
    - vi) Disposal :
  - (c) In case of renewal of authorization previous authorization number and date :
- 

\* delete whichever is not applicable

4. (a) Whether the unit is generation hazardous waste as defined in these Rules :
- (b) If so the type and quantity of wastes (in Tonnes / KL.) :

5. (a) Total capital invested on the project ( in Rupees) :
  - (b) Year of commencement of production :
  - (c) Whether the industry works general / 2 shifts / round the clock :
6. (a) List and quantum of products and by-products ( in Tonnes / KL) :
  - (b) List and quantum of raw material used (in Tonnes / KL) :
7. Furnish a flow diagram of manufacturing process showing input and output in terms of products, waste generated including for captive power generation and demineralized water.

#### **Part B: Hazardous Waste**

8. Hazardous Wastes:
  - (a) Type of hazardous wastes generated as defined under these Rules :
  - (b) Quantum of hazardous waste generated :
  - (c) Sources and waste characteristics (Also Indicate wastes amenable to recycling, re-processing and reuse) :
  - (d) Mode of storage within the plant, method of disposal and capacity ( provide details) :
9. Hazardous Wastes generated as per these Rules from storage of hazardous chemicals as defined under the Manufacture, Storage and Import of Hazardous Chemicals Rules, 1989.

#### **Part C: Treatment, Storage and Disposal Facility**

10. Detailed proposal of the facility (to be attached ) to include :
  - (i) Location of site (provide map) :
  - (ii) Name of waste processing technology :
  - (iii) Details of processing technology :
  - (iv) Type and Quantity of waste to be processed per day :
  - (v) Site clearance (from local authority, if any ) :
  - (vi) Utilization programme for waste processed ( Product Utilization ) :
  - (vii) Method of disposal (details in brief be given ) :
  - (viii) Quantity of waste to be disposed per day :
  - (ix) Nature and composition of waste :
  - (x) Methodology and operational details of land filling / incineration :
  - (xi) Measures to be taken for prevention and control of environmental pollution including treatment of leachate :
  - (xii) Investment on Project and expected returns :

(xiii) Measures to be taken for safety of workers working in the plant :

**Place:**

**Date:**

**Signature :** .....

**Designation:** .....

### **3. Registration of plastic manufacturers / recyclers**

**FORM - I**  
[See rules 9]

APPLICATION FOR REGISTRATION OF A UNIT FOR THE MANUFACTURE OF PLASTIC CARRY BAGS AND MULTILAYERED PLASTICS

From: .....

.....

..... (Name and full address of the occupier)

To

The Member Secretary,

..... Pollution Control Board / Pollution Control Committee

.....

.....

Sir,

I / We hereby apply for registration under rule 9 of the Plastics Waste (Management and Handling Rules), 2011.

PART – A GENERAL		
1.(a)	Name of the unit and location of activity	
(b)	Address of the unit	
(c)	Registration required for manufacturing of : (i) Carry bags (ii) Multilayered Plastics	
(d)	Manufacturing capacity	
(e)	In case of renewal of Registration previous Registration number and date	
2.(a)	Is the unit registered with DIC/DCSSI of the State Government/Union Territory Administration? If yes, attach a copy	
3.(a)	Total capital invested on the project	
(b)	Year of commencement of production	
4 (a)	List and quantum of products and by-products	
(b)	List and quantum of raw materials used	
5	Furnish a flow diagram of manufacturing process showing input and output in terms of products and waste generated including for captive power generation and water	
6	Minimum sizes and thickness of carry bags to be manufactured.	
7.	Status of compliance with these rules	
PART – B PERTAINING TO LIQUID EFFLUENT AND GASEOUS EMISSIONS		
8.	(a) Does the unit have a valid consent under the Water (Prevention and control of Pollution) Act, 1974 (6 of 1974) If yes, attach a copy	
	(b) Does the unit have a valid consent under the Air (Prevention and Control of Pollution) Act, 1981 (14 of 1981) If yes, attach a copy	
PART – C PERTAINING TO WASTE		
9.	Solid Wastes: (a) Total quantum of generation (b) Mode of storage within the plant (c) Provision made for disposal	

Name and Signature

Designation

Date:

Place:



**4 (i). Application for license to possess and use of Rectified Spirit for Industrial Purpose**

**[Rule 11]**

To,  
The Commissioner of Excise,  
A.P, Hyderabad.

Sir,

1. I/We \_\_\_\_\_ residing at \_\_\_\_\_  
Mandal \_\_\_\_\_ request that I/We may be granted license to manufacture during \_\_\_\_\_ the accompanying \_\_\_\_\_ may be renewed \_\_\_\_\_ for the year ending \_\_\_\_\_
2. I/We hereby give particulars of the manufacture of factory and premises where I/We carry on Business for the manufacture of such goods \_\_\_\_\_ (in the table) intended.
3. I/We abide by the terms and conditions of the license which may be granted /renewed.
4. I/We enclosed a Challan for payment of license fee of rupees \_\_\_\_\_
5. I/We have enclosed the site and elevation plans of the manufactory buildings and also similar plans for the quarters of the excise staff together with relevant records.
6. I/We declare that no excise license previously held by me/us has been revoked or suspended or has failed to be renewed owing to any breach of the Provisions of the Act or rules governing the grant of such license.
7. I/We declare that to the best of my knowledge and belief the information furnished herein is true and complete.

Signature(s) of the

Applicant(s)

1	Name (s) and Address of Person applying : if Firm Name and Address of Firm, Director/Managers etc.	
2	Amount of Capital proposed to be invested (in Rs.)	
3	The name of the place and the site on which the buildings housing the manufactory is situated or to be constructed	
	i. Brief Description (with Boundaries of premises)	
	ii. Description of each main and sub-division of manufactory	
	iii. Spirit store	
	iv. Laboratory	
	v. Finished Store	
4	Approximate date from which the applicant desires to commence the manufactory.	
5	The No. and full description of other permanent apparatus and machinery which applicant wishes to setup	
6	Maximum quantity in bulk liters of plain spirit required for the year	
7	Willingness of the applicant to furnish security in cash in Government bonds for the due performance of the condition on which the	

	license may be granted.	
8	<p>i. Willingness of the applicant to deposit the costs charges and expenses (including salaries and expenses ) of such excise staff as may be posted the manufactory by the excise Commissioner or his nominee</p> <p>ii. Whether quarters of the excise staff will be provided within the manufactory or its vicinity if required by the Commissioner.</p>	
9	The kind and the number of the license under drugs act if any held by the applicant.	
10	List of all preparations which the applicant proposes to manufacture and are those manufactured during the preceding years, in the manufacture showing the percentage or proportion of spirit in terms of London proof litres contained	

Particulars of preparations manufactured and alcohol consumed during the preceding year

Name of the Preparation	Quantity manufactured	Quantity of Alcohol Allotted / obtained during the year	Quantity of Alcohol used	% of Alcohol content	Formulae
1	2	3	4	5	6

Particulars of preparations manufactured during the current year and alcohol consumed required

Name of the Preparation	Quantity proposed to be manufactured	Quantity of Alcohol Required	% of Alcohol in a preparation	Formulae
7	8	9	10	11

Signature of the applicant

**4 (ii). Application for license to possess and use of Denatured Spirit for Industrial Purpose**

No.					
-----	--	--	--	--	--

**APPLICATION FORM FOR DENATURED SPIRIT**

1. Name of the applicant
2. Full residential address
3. Details of company or partnership with registration Particulars
4. Nature of license required and maximum quantity desired to be possessed in a year
5. Details of premises to be licensed for the purpose of possession, use, manufacture or sale of D.S. or Denatured spirituous preparations (Door No. and description of the place)
6. Applicant's previous experience in this business and other business he has, if any
7. Details of other licenses held by him

I hereby declare that the particulars given above are true to best of my knowledge and belief. If at a later stage any of the facts are found to be false the license may be cancelled and I may be prosecuted as per A.P. Excise Act, 1968 or the rules thereunder.

To  
The Excise Superintendent  
District

Place:

Date:

Signature of the Applicant

**Annexure VII:**

(G.O.MS.No. 35, Ind. & Com. (IP& INF) Dept. dated 29.04.2015)

**Enclosures**

**Enclosures for Pre-Establishment Stage approvals / clearances**

<b>1. Approval for i) feasibility and ii) grant of power connection from the concerned electricity distribution u/s 43 of The Electricity Act, 2003</b>			
<b>S. No</b>	<b>Item</b>	<b>No. of copies</b>	<b>Online (O)/ Courier (C)</b>
<b>Power Feasibility&amp; Connection</b>			
1	Two photographs with duly filled in HT/LT forms	2	C
2	Contracted Load details with required voltage level, list of Machinery with their ratings	2	O
3	Memorandum of Undertaking, Articles of Association, Partnership Deed	1	C
4	Site Plan indicating the proposed receiving points of power supply from the company	3	C
5	Registered Land Ownership Documents / Lease Deed / GPA duly attested	1	C
6	EM Part-I/IEM certificate/Industrial License	1	O
7	Letter of undertaking capital works on turnkey basis (Optional)	1	O
8	Community Certificate in case of SC / ST/BC (Optional)	3	O
9	Indemnity Bond on Rs.100/- Non Judicial Stamp Paper	1	C

<b>2. Approval for electrical drawings from Director of Electrical Inspectorate u/s 36 and 43 of Central Electricity Authority (Measures relating to Safety and Electric Supply) Regulations, 2010</b>			
<b>S. No.</b>	<b>Item</b>	<b>No. of copies</b>	
1	Single Line Electrical Drawings	3	C
2	Physical Layout of M/c, Equipment and Substation	3	C
3	Earthing Layout and details	2	C
4	Fee payment	1	O

<b>3 (i) Building plan approval by Urban Development Authority u/r 23 of Andhra Pradesh Building Rules 2012</b>			
<b>S. No.</b>	<b>Item</b>	<b>No. of copies</b>	
1	Site Plan	2	C
2	Topo Plan	2	C
3	Village Plan	2	C
4	Site, Building & Machinery layout drawings.	1 cloth /film print and 5 blue prints	C
5	Ownership documents of land	2	C
6	ULC clearance Certificate / Affidavit (if applicable)	2	O
7	Land Use Certificate	2	O

<b>3(ii) Building plan / Site Plan approval from Municipality / Directorate</b>			
---	--	--	--

**of Town and Country Planning (DT & CP) u/r 23 of Andhra Pradesh Building Rules 2012 and u/r 11 and u/r 31B of The A.P Gram Panchayat Land Development (Layout and Building) Rules, 2002**

<b>S. No.</b>	<b>Item</b>	<b>No. of copies</b>	
1	The following plans to be prepared by a qualified engineer/draughtsman and duly signed by him and also by the applicant		
1(i).	The Site Plan indicating the width and status of the road, buildings setbacks (distance from boundary to building, block to block distance) and parking areas as per G.O.Ms.No67 PR& RD (PTS-IV) Dt.20.2.2002/ G.O.Ms.No. 168 M.A. dt.07.04.2012 (setbacks i.e. minimum is 3.0m, parking, tot-lot, buffer etc.) with schedules as the case may be, 1:400 or 1:800. Detailed building plans 1:100 (Site plan shall be as per FMB Sketches.)	2	C
1(ii).	Copy of Survey Sketch/ Copy of village plan/ Copy of Field Measurement. Book of concerned survey no duly showing the proposed site under reference.	2	C
1(iii).	Extract of Master plan/ Indicative Land Use Plan duly showing the proposed site under reference. If the site under reference falls in other than Industrial use for which Change of Land Use is required.	2	C
1(iv).	A Topo detailed plan showing the existing features such as Residential colonies/Educational/Medical/Religious institutions with a radius of 1000m for stone crushers and 300m for other industries from the boundaries of the site under reference.	2	C
2	<b><u>Access Road:</u></b> a. The Local Authority (Commissioner / Panchayat Secretary) shall certify the existing width and nature/status of access road (the minimum width of access road shall be 12.00 mts or (40'.00'') giving access to the site. b. In case, if the access road is not indicated in village map or schedule of boundaries, a certificate shall be issued by the Tahsildar concerned stating that the site under reference is getting access through existing road of 12.00 mts (40'.00'') wide	2	C
3	A certificate from the local authority stating that the proposed installation is not within the close proximity of: a. Water bodies as G.O.Ms.No.67 PR&RD dt.26.2.2002 / Master Plan Zoning Regulations b. Residential Colonies / Educational /Medical/ Religious institutions c. 30 mts (100') from the Railway boundary	2	C
4	Registered ownership documents for the site under reference duly attested by the Gazetted Officer, Statement showing the Registered Documents No. dt. Name of the vendee/vendor, Survey No. extent, and schedule of boundaries	2	C
5	Proposed installation capacity – HP details	2	C
6	Land conversion certificate issued by Revenue Authority	2	C

**4. Building / Site Permission from Gram Panchayat u/r 14 of the Andhra Pradesh Gram Panchayat Land Development (Layout and Building) Rules 2012**

<b>S. No.</b>	<b>Item</b>	<b>No. of copies</b>	
---------------	-------------	----------------------	--

1	Village Plan	2	C
2	Site Plan	2	C
3	Land documents / Pattadar Pass Book	2	C

**5(i) Approval for water supply connection from Urban Local Bodies under the Andhra Pradesh Municipal Corporation Act and the Andhra Pradesh Municipalities Act**

S. No.	Item	No. of copies	
1	Source of water and its location	1	O

**5 (ii) Approval for digging new wells from Ground Water department u/r 13 of The Andhra Pradesh Water, Land and Trees Rules, 2004**

S. No.	Item	No. of copies	
1	Location plan with existing bore wells and distance between bore well to bore well preferably with survey nos.	2	O
2	Number of bores required with indicative locations	2	O

**5 (iii) Permission to draw water from Rivers/Public Tanks from Irrigation & CAD department**

S. No.	Item	No. of copies	
1	Name of Source and location	2	O
2	Storage Capacity	2	O
3	Particulars of drawl of water from other Schemes including Drinking Water Scheme	2	O

**6. Factory Plan approval from Factories Department u/r 3 of Andhra Pradesh Factory Rules, 1950**

S. No.	Item	No. of copies	
	The following plans to be prepared by a qualified engineer/draughtsman and duly signed by him and also by the applicant		
1 (i)	Site Plan drawn to a scale of 1:400/1:800/ 1:1200 (metric), showing the details of neighbourhood, location of all building/ sheds, Plant & M/c, storages, etc., access road indicating its width. The site plan should indicate front, rear and side set-backs clearly along with extent of site purchased for establishing the industry. North direction should be indicated in the site plan.	3	C
1 (ii)	Detailed building plan drawn to a scale of 1:100 (metric), elevation and sectional views of the proposed factory sheds/buildings, Plant & m/c, storages, etc., showing the layout and type of machinery proposed to be installed in the particular shed with horse power. Material to be used for the construction of building and roofing to be specified.	3	C
2	Detailed process description	2	O
3	Process Flow Chart	2	O
4	Ownership documents / registered lease deed of the site, in case of APIIC land the position certificate issued by APIIC	2	C
5	Units attracting provisions of manufacturing and storage of hazardous chemical rules 1989, the details of hazardous processes, the maximum quantity of chemicals stored in the premises and material safety data sheets of all chemicals, hazard analysis and risk assessment report and on site emergency plan be enclosed.	2	C

6	Clearance from the explosive authorities is necessary wherever materials attracting the provisions of explosives act are handled /processed/stored.	2	O
---	---	---	---

<b>7. NOC from Fire Service Department u/r 15 of The A.P Fire &amp; Emergency Operations and Levy of Rules, 2006</b>			
<b>S. No.</b>	<b>Item</b>	<b>No. of copies</b>	
1	Plans duly marking Fire Fighting systems in red complying with requirements as per Rule 15 of A.P. Fire and Emergency Operations and levy of Fee rules – 2006	2	C
2	The following documents shall be enclosed in respect of buildings which are more than 15 metres height and large scale industries : (i) Estimation towards the provision of required fire safety systems (ii) 15% bank guarantee on the estimated cost of the fire safety system (iii) Undertaking on Rs.100/- stamp paper in Form No.17 of AP Fire Service rules 2006. (iv) Risk Analysis report on the proposed industry obtained from technical persons duly mentioning the various Fire/Explosion risk involved in the process and safety measures required in respect of large scale industries and buildings more than 15 mtrs height and below 18 mtrs height.	2	C

<b>8 (i). VAT Registration under u/r 17 of Andhra Pradesh Value Added Tax Rules, 2005</b>			
<b>S. No.</b>	<b>Item</b>	<b>No. of copies</b>	
1	A copy of Proof of Identity of the Sole Proprietor / Managing Director/ Responsible person for the business like copy of Passport, Voter Identity Card, Proof of Bank Account, Credit Card, Ration Card, Driving License etc., must be enclosed	2	O
2	Partnership Deed/ Memorandum of Articles	2	C
3	Land Documents / Rental Agreement	2	C
4	Photocopy of the AADHAR Card	3	O

<b>8(ii). CST Registration u/r7 of Central Sales Tax Rules, 1957</b>			
<b>S. No.</b>	<b>Item</b>	<b>No. of copies</b>	
1	Photocopy of the AADHAR Card	3	O
2	Affix Court Fee stamp of Rs.25/- in case of CST Registration	1	C

<b>9. Consent from Establishment from APPCB u/r 28 of the Andhra Pradesh Air(Prevention and Control of Pollution) Rules 1982 and u/r 32 of the Andhra Pradesh (Prevention and Control of Pollution)Water Rules, 1976</b>			
<b>S. No.</b>	<b>Item</b>	<b>No. of copies</b>	
1	Map indicating the site location with approach road including adjacent areas on all four sides duly marking nearby Villages, Water Tanks (Cheruvus / Kuntas ),Forests, Other sensitive areas like Hospitals, Schools, Temples etc.	3	C

2	Site layout plan to the scale clearly showing the Greenbelt provision	3	C
3	Topo plan duly marking the location of the industry	3	C
4	Detailed process description along with a Flow Chart indicating sources of waste water generation, air emissions, hazardous waste generation	3	C
5	Environmental Management Plan (EMP) for Industries/ Activities <b>other than listed in EIA Notification, 2006</b>	3	C
6	<b>For the Industries / Projects listed in EIA Notification, 2006:</b> Final Environmental Impact Assessment (EIA) & Environmental Management Plan (EMP) report. A Copy of Environmental Clearance (EC) obtained from MoE&F, GoI/ SEIAA, Hyderabad	3	C
7	<b>In case of expansion:</b> Condition-wise compliance status on conditions stipulated in CFE/CFO & HWA order and Task Force directions for the existing unit along with supportive documents.	3	C
8	<b>In case of expansion:</b> Latest Analysis reports of Stack, AAQ, inlet & outlet of ETP and Hazardous waste.	3	C

**10. Approval of Conversion of Agriculture Land u/r 3 of The Andhra Pradesh Agricultural Land (Conversion For Non-Agriculture Purposes) Rules, 2006**

S. No.	Item	No. of copies	
1	Registered ownership documents of Land Attested by Gazetted Officer	3	C

**11. Registration of Firms u/r 3 of Andhra Pradesh Partnership (Registration of firms) rules,1957**

S. No.	Item	No. of copies	
1.	Partnership Deed	2	O

**12 License for Manufacture of Bulk Drugs u/r 69 of the Drugs and (i). Cosmetics Rules 1945**

S. No.	Item	No. of copies	
1	Plan and layout of the premises showing the installation of Machinery and Equipment.	2	C
2	Attested copies of documents relating to the ownership/rent/lease	2	C
3	Declaration of the proprietor/Partnership/Director etc., in Affidavit-I (enclosed with online form), attested copies of partnership Deed/Memorandum and Articles of Association	2	C
4	Affidavit-II (enclosed with online form) attested by Notary regarding the name, address and other details of the persons responsible to the day-to-day affairs of the company and for the conduct of business along with his photograph duly attested.	2	C
5	Attested copy of Ration Card or Passport or Electoral Card in support of the residential address of the responsible person.	2	C
6	Detailed list of Manufacturing and Analytical Equipment with copies of purchase bills.	2	C
7	Attested copies of certificates academic qualifications, experience certificates, Bio data and declarations of Technical Staff in the prescribed proforma with attested photos.	2	C



8	Clearance from Drugs Controller General (India), New Delhi in case of new drugs (Either Bulk Drug or Formulation) New drugs are defined under Rule 122 E of the Drugs and Cosmetic Rules 1945.	2	C
9	Brief manufacturing procedure and Flow Chart along with consumption co-efficient of effluents generated and their treatment for the drug applied for along with the method and procedure of Test/Analysis	2	C

**12 (ii) License for Manufacture of Formulations u/r 76 of the Drugs and Cosmetics Rules 1945**

S. No.	Item	No. of copies	
1	Plan and layout of the premises showing the installation of Machinery and Equipment.	2	C
2	Attested copies of documents relating to the ownership/rent/lease	2	C
3	Declaration of the proprietor/Partnership/Director etc, in Affidavit-I (enclosed with online form)	2	C
4	Affidavit-II (enclosed with online form) attested by Notary regarding the name, address and other details of the persons responsible to the day-to-day affairs of the company and for the conduct of business along with his photograph duly attested.	2	C
5	Attested copy of Ration Card or Passport or Electoral Card in support of the residential address of the responsible person.	2	C
6	Detailed list of Manufacturing and Analytical Equipment with copies of purchase bills.	2	C
7	Attested copies of certificates academic qualifications, experience certificates, Bio data and declarations of Technical Staff in the prescribed proforma with attested photos.	2	C
8	Clearance from Drugs Controller General (India), New Delhi in case of new drugs (Either Bulk Drug or Formulation) New drugs are defined under Rule 122 E of the Drugs and Cosmetic Rules 1945.	2	C
9	Consolidated list of formulations with packing particulars	2	C
10	Specimen labels	2	C
11	Labels of similar products in respect of non-pharmacopeia products	2	C
12	Method of test/analysis for the finished products and also for the ingredients which are not official in any pharmacopoeia or any official compendia or Drug Standards.	2	C
13	Copies of monographs of drugs, which are not included in I.P.	2	C

**12(iii) License for Manufacturing Cosmetics u/r 138 of the Drugs and Cosmetics Rules 1945**

S. No.	Item	No. of copies	
1	Plan and layout of the premises showing the installation of Machinery and Equipment.	2	C
2	Attested copies of documents relating to the ownership/rent/lease	2	C
3	Declaration of the proprietor/Partnership/Director etc, in Affidavit-I (enclosed with online form), attested copies of Partnership Deed/Memorandum and Articles of Association.	2	C
4	Affidavit-II (enclosed with online form) attested by	2	C

	Notary regarding the name, address and other details of the persons responsible to the day-to-day affairs of the company and for the conduct of business along with his photograph duly attested.		
5	Attested copy of Ration Card or Passport or Electoral Card in support of the residential address of the responsible person.	2	C
6	Detailed list of Manufacturing and Analytical Equipment with copies of purchase bills.	2	C
7	Attested copies of certificates academic qualifications, experience certificates, Bio-data and declarations of Technical Staff in the prescribed proforma with attested photos.	2	C
8	Clearance from Drugs Controller General (India), New Delhi in case of new drugs (Either Bulk Drug or Formulation) New drugs are defined under Rule 122 E of the Drugs and Cosmetic Rules 1945.	2	C
9	Brief manufacturing procedure and Flow Chart along with consumption co-efficient of effluents generated and their treatment for the drug applied for along with the method and procedure of Test/Analysis	2	C

**13. License for Manufacturing Ayurvedic/Homeo/Siddha/Unani drugs u/r 85-B and 153 of the Drugs and Cosmetic Rules 1945**

S. No.	Item	No. of copies	
1	Plan and layout of the premises showing the installation of Machinery and Equipment.	2	C
2	Attested copies of documents relating to the ownership/rent/lease	2	C
3	Declaration of the Proprietor/Partnership/Director etc., in Affidavit-I (enclosed with online form), attested Partnership Deed/Memorandum and Articles of Association.	2	C
4	Detailed list of Manufacturing and Analytical Equipment as required for formulations applied.	2	C
5	Appointment letter to full time Technical Supervisor.	2	C
6	Attested copies of certificates of academic qualification, experience certificate from Ayurveda/Unani and declarations of Technical Staff in the prescribed proforma with photo duly attested	2	C
7	List of Shastric Medicines and Xerox copies of concerned pages of references duly signed by F.T.S with samples.	2	C
8	Passport size photos each of the proprietor and F.T.S	2	C
9	Sales pack draft labels for each drug as per D & C Rules with different sizes, if any.	2	C
10	Sample of each drug with sales pack draft labels with different sizes, if any	2	C
11	Self-addressed envelope with sufficient postal stamps for registered post.	2	C
12	Clinical trial reports from (3) institutionally qualified Ayurvedic /Unani Practitioners as the case may be, on at least 30 patients for each drug used orally as per the proforma guidelines.	2	C
13	Drug information in the following lines for AnubhuthaYogas (patent drugs) duly signed by the proprietor and F.T.S a. Name of the Product b. Formula shall contain Shastric/Tibbi Name, Part used and quantity	4	C

	<ul style="list-style-type: none"><li>c. Detailed method of preparation</li><li>d. Purification of drugs wherever required</li><li>e. Indications (In Ayurveda/Unani Terminology)</li><li>f. Dosage schedule in details</li><li>g. Side effects</li><li>h. Anti-dotes</li><li>i. Diet restrictions, if any</li></ul>		
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**Enclosures for Pre-Operation Stage approvals / clearances (All are through Courier)**

<b>1. Final Approval from drawings from Electrical Inspectorate</b>			
<b>S. No.</b>	<b>Item</b>	<b>No. of copies</b>	
1	Approved Electrical Drawings	3	C
2	Single Line Electrical Drawings	3	C
3	Physical Layout of M/c, Equipment and Substation	3	C
4	Earthing Layout and details	2	C

*These documents are to be sent by courier to the designated address*

<b>2. Professional Tax Registration u/r 3 of Andhra Pradesh Tax on Professions, Trades, Callings and Employments Rules, 1987</b>			
<b>S. No.</b>	<b>Item</b>	<b>No. of copies</b>	
1	Photocopy of the AADHAR Card	3	O

<b>3. Factory License from Factories Department u/r 4 of Andhra Pradesh Factory Rules, 1950</b>			
<b>S. No.</b>	<b>Item</b>	<b>No. of copies</b>	
1	List of Directors/Partners with residential address	3	O
2	Stability Certificate Signed by a) A member of the institution of the Engineers (India) or any other institution of Civil Structural/ Chemical/ Architectural Engineers. b) Civil engineering of public works, electricity or highways department including retired engineers not below the rank of Executive/ Divisional Engineers.	1	O

<b>4. Registration of Establishment u/r 3 The Andhra Pradesh Shops &amp; Establishments Rules, 1990</b>			
<b>S. No.</b>	<b>Item</b>	<b>No. of copies</b>	
1	Location of Offices ,Godowns, Ware house or work place attached to the shop/Establishment but situated outside the premises of it [[Door No. Locality ]	2	O
2	Name of the Employees (i) In a managerial capacity (ii) As sweeper, caretaker and travelling staff (iii)As persons employed for loading and unloading of godowns (iv)Others	2	O

<b>5. Occupancy Certificate from Fire Service Department u/r 15 of The A.P Fire &amp; Emergency Operations and Levy of Rules, 2006</b>			
<b>S. No.</b>	<b>Item</b>	<b>No. of copies</b>	
1	Plans duly marking Fire Fighting systems in red complying with requirements as per Rule 15 of A.P. Fire and Emergency Operations and levy of Fee rules – 2006	2	C
2.	Risk Analysis report on the proposed industry obtained from technical persons duly mentioning the various Fire/Explosion risk involved in the process and safety measures required in respect of large scale industries and buildings more than 15 mtrs height and	2	C

	below 18 mtrs height.		
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**6 (i). Consent for Operation from APPCB u/r 28 of Andhra Pradesh Air (Prevention and Control of pollution) Rules, 1982**

S. No.	Item	No. of copies	
1	Index/Site Plan	3	C
2	Topo Map	3	C
3	Detailed layout plan of different processes and point source of Emissions and position of Stacks and Chimneys.	3	C
4	Process Flow Sheet	3	C
5	Latest analysis report	3	C
6	Details of Air Pollution Control devices provided or proposed	3	C
7	Ambient Air Quality Report (If available)	3	C
8	CFE Copy along with implementation for Specified Conditions	1	C

**6 (ii). Consent for Operation from APPCB u/r 32 of Andhra Pradesh Water (Prevention and Control of Pollution) Rules, 1982**

S. No.	Item	No. of copies	
1	Details of Water Pollution Control devices provided or proposed	3	C
2	Enclosures under s. no. 3,4,5,6 and 7 as part of application for CFO under Air Rules, 1982 to also be submitted in same number of copies for consideration of CFO under Water Rules, 1982	3 each	C

**6 (iii) Grant of authorization for handling hazardous wastes u/r 5(3) of The Hazardous Waste (Management, Handling & Trans boundary Movement) Rules, 2008**

S. No.	Item	No. of copies	
1	Flow diagram of manufacturing process showing input and output in terms of products, waste generated including for captive power generation and demineralised water	3	C
2	Map of location of site	3	C
3	Site clearance from local authority	3	C

**7. Registration of boilers under Section 7 of The Boilers Act 1923**

S. No.	Item	No. of copies
No Enclosures		

**8 (i) Registration of Establishments employing Contract Labour u/r 17 of The Andhra Pradesh Contract Labour (Regulation and Abolition) Rules, 1971**

S. No.	Item	No. of copies
No Enclosures		

**8(ii) Registration of Establishments employing Migrant Workmen u/r 3 of The Andhra Pradesh Inter-State Migrant Workmen (Regulation of Employment and Conditions of Service) Rules dated 21<sup>st</sup> September, 1982**

S. No.	Item	No. of copies	
No Enclosures			

**9. Registration of Manufacturers and Recyclers u/r 9 of Plastic Waste (Management and Handling) Rules, 2011**

S. No.	Item	No. of copies	
1	Copy of registration with DIC or Department of Industries of the State Government	3	C
2	Flow diagram of manufacturing process showing input and output in terms of products, waste generated including for captive power generation and demineralised water	3	C
3	Copies of CFE from AP PCB	3	C

**10. 1. License to import and store petroleum Class A in quantity not exceeding 300 litres in storage or approved bin  
2. License to import and store petroleum Class B otherwise than in bulk and in quantity not exceeding 25,000 litres as required under Andhra Pradesh Petroleum Products (Licensing and Regulation of Supplies) Order, 1980**

S. No.	Item	No. of copies	
1	SSI / IEM / LOI / EOU Registration	3	C
2	Affidavit on Rs.10/- (Notary)	1	C
3	Site map	3	C
4	VAT Certificate	3	C
5	Copy of letter issued by the Oil Companies	1	C
6	Sale Deed/Rental Deed	3	C
7	Explosive license	1	C

**11 (i). License for Possession and Use of Rectified Spirit u/r 11 of the A.P Rectified Spirit Rules, 1971.**

S. No.	Item	No. of copies	
1	Base quota (Recommendation from the Commissioner of Industries)	3	C
2	Agreement (in Form RS-V)	1	C
3	Counterpart Agreement (RS-V)	1	C
4	Plans of the Plant	1	C
5	Process Description	1	C
6	List of Plant and Machinery	1	C
7	EM/IEM/IL/EOU	1	C
8	Proposals from Assistant Commissioner/Director, Distilleries, and Breweries- Commissioner, Prohibition & Excise Office.		C

**11(ii). License for Possession and Use of Denatured Spirit as required under A.P Denatured Spirit Rules, 1973, including use for industrial purpose as solvents and reagents**

S. No.	Item	No. of copies	
1	Base quota (Recommendation from the Commissioner of Industries)	2	C
2	List of Plant and Machinery	2	C
3	Process Description	2	C

4	Plans of the Plant	2	C
5	List of Directors	2	C
6	Proposals from Assistant Commissioner/Director, Distilleries, and Breweries- Commissioner, Prohibition & Excise Office.	1	C
7	Permission to License of D.S.VI & D.S.XI.A granted by C.P.E to concerned Prohibition and Excise Superintendent	1	C
8	Allotment of D.S to D.S.XI and D.S.XI.A License holders	1	C
9	Allotment request	1	C
10	Concerned Supplier letter	1	C
11	D.S Certificate	1	C
12	Utilization Confirmation Certificate	1	C
13	Utilization Certificate	1	C
14	Excise Verification Certificate	1	C
Applicable only in case of use for industrial purpose as solvent and reagent			

## Annexure VIII:

(G.O.MS.No. 35, Ind. & Com. (IP& INF) Dept. dated 29.04.2015)

### Timeline for processing applications and disposal of applications

#### Pre-Establishment Stage approvals/ clearances

Sl. No.	Name of the Clearance / Approval	Department	Permissible Time Limits
1.	Power Feasibility certificate/sanction of power supply	DISCOM-Department of Energy	7 days
	Power Connection		To be based on the length of the HT line
2.	Electrical Inspectorate statutory approval for drawings	Chief Electrical Inspectorate-Department of Energy	7 days
3.	Building /Site Permission /Approval/License from Municipality/ UDA <sup>5</sup> / DT&CP <sup>6</sup> /	Department of Municipal Administration & Urban Development	7 days
4.	Building /Site Permission from Gram Panchayat	Department of Panchayati Raj & Rural Development	15 days / Deemed
5(i).	Approval for water supply from ULB <sup>7</sup> s-MA & UD Department	Department of Municipal Administration & Urban Department	7 days
	Water Connection		21 days
5(ii).	Permission to draw water from river/public tanks, Irrigation & CAD Department Permission to dig new wells from Ground Water Department	Irrigation & CAD Department	15 days
6.	Factory Plan Approval	Directorate of Factories-Department of Labor Employment Training and Factories	7 days
7.	Fire-No Objection Certificate	Directorate of Fire Services-Department of Home	15 days
8.	Registration for VAT, CST	Commercial Tax-Department of Revenue	3 days
9.	Consent for Establishment	APPCB	
	d) Green Category		7 days
	e) Orange Category		15 days
	f) Red Category		21 days
10.	Approval of change of land use for Industrial purpose	Land Administration-Department of Revenue	If in Master Plan - 10 days

<sup>5</sup> Urban Development Authority

<sup>6</sup> Directorate of Town & Country Planning

<sup>7</sup> Urban Local Bodies



Sl. No.	Name of the Clearance / Approval	Department	Permissible Time Limits
			If not in Master Plan – 21 days
11.	Registration of Partnership Firms	Registration & Stamps- Department of Revenue	3 days
12.	License for manufacture of bulk drugs / formulations / cosmetics	Drug Control Administration- Department of Health, Medical & Family Welfare	15 days
13.	License for manufacture of ayurvedic, homeo, siddha, unani	AYUSH-Department of Health, Medical & Family Welfare	15 days

**S.S. RAWAT**  
**SECRETARY TO GOVERNMENT & CIP**

**Pre-Operation Stage approvals/ clearances**

Sl. No.	Name of the Clearance / Approval	Department	Permissible Time Limits
1.	Final approval from Electrical Inspectorate- Department of Energy-Chief Electrical Inspector	Chief Electrical Inspectorate- Department of Energy	7 days
2.	Registration under Professional Tax	Commercial Tax- Department of Revenue	<b>Spot approval</b>
3.	Factory Registration / licensing	Directorate of Factories-Department of Labor Employment Training and Factories	7 days / Deemed for Registration only
4.	Registration of shops & establishments	Commissionerate of Labor -Department of Labor Employment Training and Factories	<b>Spot approval</b>
5.	Occupancy certificate from Fire Services Department	Directorate of Fire Services-Department of Home	15 days
6.	Consent for Operation/ Authorization	APPCB	
	e) Green Category		7 days
	f) Orange Category		15 days
	g) Red Category		21 days
	h) Authorization of units handling hazardous wastes		Processed along with CFO
7.	Boiler registration	Directorate of Boilers-Department of Labor Employment Training and Factories	15 days
8(i).	Registration of establishments deploying contractual workmen	Commissionerate of Labor -Department of Labor Employment Training and Factories	<b>Spot approval</b>
8(ii).	Registration of establishments deploying inter-state migrant workmen		<b>Spot approval</b>
9.	Registration of plastic manufacturers / recyclers	APPCB	15 days
10.	License for storage of petroleum, diesel and Naphtha	District Collector/ Civil Supplies Department	15 days
11.	License for possession and use of Rectified Spirit and Denatured Spirit	Prohibition & Excise Department of Revenue	21 Days

**S.S. RAWAT**  
**SECRETARY TO GOVERNMENT & CIP**

## **Annexure IX:**

**(G.O.MS.No. 35, Ind. & Com. (IP& INF) Dept. dated 29.04.2015)**

### **Constitution of Committees**

#### **Composition of State-level Committee:**

- i. Director of Industries
- ii. VC and MD, APIIC
- iii. CMD, AP TRANSCO
- iv. Addl. Secretary, Dept. of Energy
- v. Chief Electrical Inspectorate
- vi. Commissioner, CT Dept.
- vii. Commissioner, Panchayat Raj Dept.
- viii. Director General, Fire Services Dept.
- ix. Commissioner, Labour Dept.
- x. Director, Factories Dept.
- xi. EnC, Irrigation Dept.
- xii. Member Secretary, APPCB
- xiii. Director of Ground Water Dept.
- xiv. Director, MA & UD
- xv. Secretary to Chief Commissioner, Land Admin
- xvi. Commissioner & IG, Stamps & Reg Dept.
- xvii. Any other HoD/officer as and when required

#### **Composition of District-level Committee:**

- i. District Collector
- ii. General Manager, District Industries Centre
- iii. Deputy Commissioner of Commercial Taxes Department
- iv. Deputy Chief/ Inspector of Factories Department
- v. Environmental Engineer, A .P. Pollution Control Board
- vi. Superintendent Engineer / Divisional Engineer, APTRANSCO/DISCOMs
- vii. Zonal Manger, A.P. industrial Infrastructure Corporation
- viii. District Panchayat Officer
- ix. Commissioner, Municipality / Urban Development
- x. Deputy Chief Electrical Inspector
- xi. Deputy Commissioner of Labour
- xii. Representative of any department Representatives of any Department / of India or Expert as Special Invitee, wherever necessary

**S.S. RAWAT**  
**SECRETARY TO GOVERNMENT & CIP**