

**Minutes of the Meeting of Single Desk Bureau held on 20<sup>th</sup> September, 2016 at APIDC, Parishrama Bhavan, Hyderabad.**

A review meeting on Single Desk Bureau is held under the chairmanship of Chief Executive Officer & Director of Industries, Government of Andhra Pradesh on 20<sup>th</sup> September, 2016 at APIDC, Parishrama Bhavan, Hyderabad.

The following officers have attended the meeting:

1. Sri Kartikeya Misra, IAS Chief Executive Officer & Director of Industries
2. Sri G.Balakishore, Director of Factories
3. Sri Venkata Ramana, Additional Director, Fire Services Dept
4. Sri B.Sivaprasad, Joint Chief Environmental Engineer, APPCB
5. Dr M.Devakumar, Joint Commissioner, Distilleries, Prohibition & Excise Dept
6. Sri Vinay Kumar, Joint Director, Drug Control Administration
7. Sri Lanka Subrahmanyam, Planning Officer, VUDA
8. Sri K.Krishna Reddy, Planning Officer, TUDA
9. Sri T.Goverdhan, Deputy Director, Ground Water Dept
10. Sri J.Sreevatsava, Deputy Executive Engineer, ENC Office
11. Smt NagaSundari, Deputy Director, CRDA
12. Sri Ch.Venkata Rao, Asst. Commissioner, Commercial Taxes Dept.
13. Sri Ch.Subramanyam Raju, DE(Commercial), APTRANSCO
14. Sri K.Rajasekhar, Chief Accounts Officer, Panchayatraj Dept.
15. Smt.B.Jagannadhamma, Deputy General Manager, APIIC
16. B.Surya Prakash Rao, I/C Director of Boilers
17. Sri P.Lakshman Rao, Joint Director, Town & Country Planning Dept.
18. Sri A.M.Hari Prasad, Asst. Director, MAUD Dept.
19. Sri Rajkumar, AE, APSPDCL.
20. Sri M.Sudarsan Rao, AE, APEPDCL
21. Sri N.N.S.Acharyulu, Asst Director, Civil Supplies Dept
22. Sri Sarat Kumar, General Manager(Comml), APEPDCL
23. Smt Anita Jyothi, Drug Inspector, AYUSH

The deliberations held in the meeting and the decisions taken are as detailed below:

## **I OPENING REMARKS**

Director of Industries & CEO Single Desk Bureau, Government of Andhra Pradesh in his opening remarks has welcomed the stakeholder Department nodal officers to the 6<sup>th</sup> Bureau meeting on review of Single Desk Portal (SDP) performance and discussed measures to ease the regulatory environment for doing business and reduce rejections in investor applications through SDP. He also welcomed Commissioner of Industries, Assam who graced the occasion with his presence in the meeting.

## **II GENERAL**

The Bureau discussed following items:

- 1 The overall performance of Single Desk Portal (SDP) was discussed:
  1. A total of 11,577 applications have been received on SDP in total out of which 93% have been approved within SLA
  2. A total of 2,633 applications have been received on SDP in last 3 months out of which 98% have been approved within SLA
- 2 Director Industries thanked the department officials for an improved SLA adherence over the last quarter which stands at 98% approvals within SLA
3. Director and CEO Industries reviewed the beyond SLA and cross SLA in 2 days cases.
4. Beyond SLA: There is one case pending with District Collector, Chittoor. The Food & Civil Supplies Department officer was instructed to inform the Secretary of the Department to speak to District Collector of Chittoor on an urgent basis to look into the pending beyond SLA case of Rexam Beverage Can (India) Private Limited for quick resolution.
- 3 Crossing SLA in 2 days: There are 4 cases pending with GMDIC/APPCB. Department officers were instructed to get the cases cleared on priority.
5. CMO Observations on the SDP performance were discussed. On account of high rejections as compared to overall average, MAUD, Factories and PR & RD Departments were directed to share their yearly & last quarter's performance data to show performance improvement with the CMO.
6. It was suggested to convene a meeting with all concerned Department Secretaries and HODs to present their respective roadmap on automating their backend processes. The meeting is proposed to be organized in CMO in the 1<sup>st</sup> week of October.
7. It was pointed out that presently there are 4 Departments provide digitally signed approvals. The same needs to be incorporated in all approvals through SDP.

8. TRANSCO officer confirmed that henceforth the power release certificate shall be uploaded in pdf format on the Single Desk Portal.
9. Action taken report on action items from previous Bureau meeting was discussed. M/s TCS was instructed to complete integration with Online Consent Management System by 15<sup>th</sup>, October.
10. A demonstration of the mobile app features was given to the Commissioner of Industries, Assam.

The Director of Industries & CEO Single Desk Bureau requested all stakeholders to bring down pendency to nil by promptly clearing the approval cases. He ended the meeting by thanking the Commissioner of Industries, Assam for gracing the meeting with his presence.

Sd/- Kartikeya Misra  
Director of Industries & CEO Single Desk Bureau

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Joint Director(SD)/c