Enter [http://cis.ap.gov.in/CIS/Index.aspx](http://cis.ap.gov.in/CIS/Index.aspx) in your browser

**FACTORIES DEPARTMENT**

Click on ‘Factories Department and type Username and Password and Login in to your Account.

After logging in click on **Surprise Inspection** Details
A List of industries will be displayed and you can click on ‘apply’ button if you want to inspect the industry.

After clicking on apply the page is displayed as below and you should fill the below form and then click on ‘submit inspection details’ will be sent HOD Login.
Login into HOD of factories department with Username and Password

After logging in click on Surprise Inspection Details

The Establishments highlighted in red are scheduled for joint inspections. The joint inspections are to be conducted along with the concerned department on the scheduled date. Please click on respective Sr. No. to view the Inspector Details of Labour Department & Boilers Department.

Inspection Details not yet assigned for the selected month
Then you can see the list of industries waiting for your approval for inspection. You can give the approval by clicking on ‘Action’.

Below form is displayed. Fill the details and click on either ‘Approve’ or ‘Decline’ button accordingly.
After submitting the details by HOD, those details are displayed as below in the Respective Factories inspector Login. Inspector of Factories must click on ‘Surprise Inspection Details’ to see those details.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Factory</th>
<th>Factory Description</th>
<th>Circle Name</th>
<th>Mandal Name</th>
<th>District Name</th>
<th>Inspecting Officer</th>
<th>Status</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Unique Daily Foods, Bajajvaram, Kasimkota</td>
<td>Flavour Ice Cream</td>
<td>Vithalapuram - II</td>
<td>Kasimkota</td>
<td>Vissakhapatnam</td>
<td>IF</td>
<td>APPROVED View</td>
<td>Submit Inspection Report Download</td>
</tr>
<tr>
<td>3</td>
<td>Mylan Laboratories Ltd, Plot No. 5, TCC (V), JNPC, Parawada</td>
<td>Preparition</td>
<td>Vissakhapatnam - II</td>
<td>Parawada</td>
<td>Vissakhapatnam</td>
<td>IF</td>
<td>APPROVED View</td>
<td>Submit Inspection Report Download</td>
</tr>
</tbody>
</table>

‘Inspector Factories’ must click on ‘Submit Inspection Report’ in order to submit the Inspection Details.
After submitting the Inspection Details, a screen is displayed as below

And then you can download Inspection Document from the following screen
BOILER DEPARTMENT

Click on ‘Boiler Department’ and type Username and Password and Login in to your Account.

After logging in click on Surprise Inspection Details
Click on ‘click to Request for new boiler’

You can select an industry for surprise inspection from the dropdown box as shown below

You can see the selected industry in ‘surprise Inspection details’
When you click on ‘Apply’ button a form is displayed as below. Fill the details and click on ‘submit inspection details’

Login into HOD of Boilers department with Username and Password

[Image of a form titled Request for Surprise Inspection]

[Image of a login page from Central Inspection System]
After logging in click on **Surprise Inspection Details**

Then you can see the list of industries waiting for your approval for inspection. You can give the approval by clicking on ‘Applied’ button

Below form is displayed. Fill the details and click on either ‘Approve’ or ‘Decline’ button accordingly
After submitting the details by HOD, those details are displayed as below in the Respective Boiler inspector Login. Inspector of Boilers must click on ‘Surprise Inspection Details’ to see those details

<table>
<thead>
<tr>
<th>St. No.</th>
<th>Registration No.</th>
<th>Name of the Industry</th>
<th>Inspector Name</th>
<th>District Name</th>
<th>Status</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>M-2397</td>
<td>M/S Kaveri Oil Mill</td>
<td>Srl V Ravi Kumar (FAC)</td>
<td>Kundapur</td>
<td>View</td>
<td>Approve</td>
</tr>
<tr>
<td>2</td>
<td>AP-1112</td>
<td>Issl1</td>
<td>Srl V Ravi Kumar (FAC)</td>
<td>Kolaba</td>
<td>View</td>
<td>Approve</td>
</tr>
</tbody>
</table>
PCB DEPARTMENT

Click on ‘PCB ‘ and type Username and Password and Login in to your Account.

After logging in click on Surprise Inspection Details
A List of industries will be displayed and you can click on ‘apply’ button if you want to inspect the industry.

After clicking on apply the page is displayed as below and you should fill the below form and then click on ‘submit inspection details’ will be sent to HOD Login.
Login into HOD of PCB department with Username and Password

After logging in click on Surprise Inspection Details
Then you can see the list of industries waiting for your approval for inspection. You can give the approval by clicking on ‘Action’ button

Below form is displayed. Fill the details and click on either ‘Approve’ or ‘Decline’ button accordingly
After submitting the details by HOD, those details are displayed as below in the Respective PCB inspector Login. Inspector of PCB must click on ‘Surprise Inspection Details’ to see those details.

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the Factory</th>
<th>Line of Activity</th>
<th>District Name</th>
<th>Status</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>M/s. Rayalassen Green Steel Ltd</td>
<td>Sponge iron</td>
<td>Kurnool</td>
<td>APPROVED</td>
<td>Submit Inspection Report</td>
</tr>
</tbody>
</table>

Showing 1 to 1 of 1 entries (filtered from 299 total entries)