Minutes of the Meeting of Single Desk Bureau held on 1st July, 2016
at Bureau Office, Hyderabad, Andhra Pradesh

A review meeting on Single Desk Bureau is held under the chairmanship of Chief Executive Officer & Director of Industries, Government of Andhra Pradesh on 1st July, 2016 at Conference room, Commissionerate of Industries, Hyderabad.

The following officers have attended the meeting:

1. Sri Kartikeya Misra, IAS Director of Industries
2. Sri Ratnakr Jauhari, IFS, CCF(IT), Forest Dept.
3. Sri G. Balakishore, Director of Factories.
4. Sri B. Suryaprakasa Rao, Director of Boilers
5. Sri B. Suresh Babu, Additional Director of Industries
6. Sri Murali Mohan, Regional Fire Officer, Fire Services Dept
7. Sri M. Sadhu Sundar, Joint Director of Industries
8. Sri B. Sivaprasad, Joint Chief Environmental Engineer, APPCB
9. Sri T. Basaiah, General Manager (Comml), APSPDCL
10. Dr M. Devakumar, Joint Commissioner, Distilleries, Prohibition & Excise Dept
11. Sri A. Ravindranath, DIG, IGRS Dept
12. Sri Krishna Murty, General Manager, APIIC.
13. Sri Ch. Subrahmanya Raju, DE, APTRANSCO
14. Sri B. Ashok Kumar, Divisional Engineer, APEPDCL
15. Sri Lanka Subrahmanyam, Planning Officer, VUDA
16. Sri T. Goverdhan, Deputy Director, Ground Water Dept
17. Sri J. Sreevatsava, Deputy Executive Engineer, ElnC Office
18. Sri Ramachandra Murty, Asst. Commissioner, Labour Dept
19. Sri K. Krishna reddy, Planning Officer, TUDA
20. Smt A. Vijaya Lakshmi Deputy Director, Civil Supplies Dept
22. Sri Krishna Mohan Reddy, Asst Commissioner, Panchayat Raj Dept
23. Sri A. M. Hari Prasad, Asst. Director, MAUD
24. Sri K. Sanjay Ratnakumar, Asst. Director, DTCP
25. Smt S. V. S. Lakshmi, Assistant Secretary, O/o CCLA
26. Sri K. Raja Bhanu, Asst. Director, Drug Control Administration
The deliberations held in the meeting and the decisions taken are as detailed below:

I OPENING REMARKS

Director of Industries & CEO Single Desk Bureau, Government of Andhra Pradesh in his opening remarks has welcomed the stakeholder Department nodal officers to the 3rd Bureau meeting on review of Single Desk Portal (SDP) performance and discussed various measures to ease the regulatory environment for doing business and to reduce rejections of applications filed through SDP.

II GENERAL

The Bureau discussed following agenda items:

1. The overall performance of Single Desk Portal (SDP) has been discussed and departments have been complimented for their high degree of compliance:
   - A total of 9,298 applications have been received on SDP.
   - Departments have rejected 638 applications till date through SDP.
   - Departments have requested additional information in 659 cases from investors for application processing through SDP.

2. During the review, it was highlighted that there were 2 approvals pending beyond SLA with MAUD department.

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Industry Name</th>
<th>Sector</th>
<th>Investment Amount</th>
<th>District</th>
<th>Permissible Date for Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>MSK Pre Processing Plant</td>
<td>Food, Agro, Marine Products</td>
<td>Rs. 1.84 cr.</td>
<td>Nellore</td>
<td>22-JUN-2016</td>
</tr>
</tbody>
</table>

3. Single Desk Bureau has reviewed and observed that the application pending at MAUD department of Nellore is not updated in the portal though it is shown as received in the portal
hence this information needs to be verified. As the information in the portal, the department has not viewed the application so far. Hence Single Desk Bureau advised Nodal officer to clear the proposal within 7 days otherwise deemed approval will be issued in next Bureau meeting. In respect to pending application of Guntur district, Nodal officer of MAUD department informed that they have asked for additional information and the same was not updated in the portal. SDB has taken a serious view and advised concerned nodal officer to clear the proposal within 7 days else deemed approval will be issued in next Bureau meeting.

4 It was also advised that each department should nominate officials of sufficient seniority with Government Orders from Secretary to Government for SDB. Nodal Officers present in the meeting will take up matter accordingly.

5 CEO Single Desk Bureau advised MAUD department to give a demo in next bureau meeting on AutoDCR implementation in all Urban Local Bodies (ULBs) in the state of Andhra Pradesh.

6 CEO Single Desk Bureau directed the PMU to do quarter wise analysis on SDP for rejection rates, rate of pending SLA, units crossing SLA etc. and submit a report.

7 Other issues:

a. During the SDB Meeting, Director of Factories has brought to the notice of Bureau that he is not in a position to view the status of application pending at district level so as to undertake a proper review. TCS representative present in the meeting demonstrated through www.apindustries.gov.in and www.core.ap.gov.in and Director of Factories has agreed to take appropriate action in reducing the pendency.

b. Nodal Officer of APPCB has informed the Bureau that Single Desk Portal is accepting applications for CFE without enclosing Environmental Clearances from MOEF that is a prerequisite. Hence it is decided to evaluate the systemic prerequisite for filing the application with TCS and PMU for co-ordination.

c. Director of Factories has also brought the systemic prerequisite of commencement of production in filing the application for factories license. Single Desk Bureau advised the PMU and TCS to evaluate and make necessary interventions. On similar lines, Nodal officer of PR department has brought the systemic prerequisite – 1. Change of land use 2. Land ownership document for accepting the application for GP approval similar actions requested from PMU and TCS

d. During the review, SDB observed that integration of services- registration of firms and approval from Panchayati Raj were not integrated and the same to be completed by TCS within 7 days.
The Director of Industries & CEO Single Desk Bureau has requested all stakeholders to reduce their instances of 'rejections' in SDP and identify key reasons for rejections, so that appropriate measures can be taken to optimize SDP performance.

In the nutshell, while concluding the meeting, CEO Single Desk Bureau has informed all nodal officers that the frequency of SDB Meeting will be on the pendency beyond SLA on every Monday. SDB Meeting can be scheduled once in a month in case the Nodal department ensures Zero pendency beyond SLA on every Monday.

Further a system of sending SMS to Hon’ble Chief Minister in addition to Secretaries /HoDs will be put into place in respect of pending cases beyond SLAs on every Monday. hence requested all the Nodal Officers to ensure Zero pendency of cases beyond SLA on every Monday.

The meeting concluded with thanks.

Sd/- Kartikeya Misra
Director of Industries & CEO Single Desk Bureau

//Attested//

[Signature]
Joint Director(SD)