INSPECTION REPORT WITH WHICH THE DEPARTMENTAL OFFICERS FORWARD EACH APPLICATION FOR ALLOTMENT OF ALCOHOL FOR THE PERIOD.

(Note: Quantity of Alcohol / Methanal should be given in Bulk Litres).

1. Name and address of the Firm:

2. IEM / EM Part-I / EM Part-II/ SSI No. & date:

3. A) Line of manufacture:
    B) Process description (Briefly):

4. Annual Production capacity with quantity based on a single Shift or 8 hours work per day:
    A) If machinery supplied by a Special Manufacturer, capacity specified by the Machinery manufacturer:
    B) If supplied by several manufacturers the lowest capacity indicated:
    C) If locally fabricated, the capacity at the Bottleneck stage (Give full details):

5. Whether the unit has gone into production:
   If so, from what date? If not, when the unit is Likely to commence production.

6. Production during the three proceeding years (In terms of quantity and value):

<table>
<thead>
<tr>
<th>Year</th>
<th>Description of product</th>
<th>Quantity (MTs)</th>
<th>Value (Rs in laks)</th>
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7. Details of machinery and equipment:
   (a) Existing Description Cost

   (b) Proposed Description Whether from orders placed and confirmed by the suppliers.
8. Existing or proposed Fixed Capital
<table>
<thead>
<tr>
<th>Investment in Rs.</th>
<th>Existing</th>
<th>Proposed</th>
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<tbody>
<tr>
<td>1. Machinery and Equipment</td>
<td>Rs.</td>
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<tr>
<td>2. Land &amp; Building rent or own premises</td>
<td>Rs.</td>
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9. Whether the Plant & Machinery:
   - Have been erected and the unit is in a
   - Position to commence production /
   - Commenced production

9. No. Of workers employed. This should Exclude
   Menials like watchman and others
   : 

    : 

11. Have the firm got
    A) Excise Licence
    : 
    B) Municipal Licence / Panchayathi Licence
       : 
    C) CFO from APPCB
       : 

12. Monthly requirements of Alcohol / Methanol as
    : B.Ls / Month
    per present operating capacity.

13. Consumption during the proceeding 3 years if allotted earlier :

<table>
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<tr>
<th>Item</th>
<th>2004-05</th>
<th>2005-06</th>
<th>2006-07</th>
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<td></td>
<td>B.Ls.</td>
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14. If the Alcohol / Methanol recommended,
    is to be released from the Government Alcohol
    Factory, Bodhan, please State the Reasons. If not,
    State the distillery from which Alcohol / Methanol is
    Required.
    Required.

15. Stocks (Quantity of Alcohol / Methanol in the
    Factory at the time of Inspection).

16. Is the factory having electrical service connections
    : 

(List enclosed)
at the time of inspection. If so, State.

A) Contracted and connected load (HP) : 
B) No. of electrical units consumed during the last year:

17. Is the firm maintaining the following account Books 
to show the stocks of raw materials received, Consumed 
and finished products, made and sold. : 

A) Register showing receipts and issues of Alcohol / Methanol: 
B) Bills / Invoice Book to show sales : 

18. Has the Inspection Officer checked the stock books referred 
above and attested in token of having checked the same 
and whether proper utilisation is made by the firm in respect 
of the past drawls of Alcohol / Methanol.

19. In the case of new units for which Alcohol / Methanol is 
Recommended. 
A) whether suitable premises for factory with scope 
of getting electric power is available. 
B) Whether preliminary arrangements for construction 
of building or taken on rent are made.

20. Value of business conducted in Year Year Year 
preceeding 3 years. 
A) Turnover : 
B) Sales Tax assessed and paid : 
C) Central Excise assessed and paid : 
D) Income Tax assessed and paid : 
E) Cost price and sale price of production:

<table>
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<tr>
<th>Year</th>
<th>Name of the product</th>
<th>Cost of production per unit (Rs)</th>
<th>Taxes / Excise Duty etc., (Rs)</th>
<th>Sales Price (Rs)</th>
<th>Others (Rs)</th>
<th>Profit per Kg. (Rs.)</th>
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Contd...4.

21. Details of Alcohol / Methanol recommended 
for allotment (also specify the use of alcohol / 
Methanol recommended for allotment per month).
22. Date of receipt of application from the unit:

23. Date of inspection by the Departmental Officer:

24. Name and Designation of Inspecting Officer:

25. Seal of the office of the recommending authority:

26. REMARKS:

Encl: Check slip along with attested copies of documents.

General Manager,
District Industries Centre.