

**Minutes of Meeting of the Single Desk Bureau held on 17/12/2019 at 2.30 PM in the Conference Hall, Commissionerate of Industries, Vijayawada.**

The list of participants is at Annexure-I (attached)

At the outset the Director of Industries welcomed all the Officers and representatives of concerned departments and reviewed the Action Taken Report on the issues that came up in the previous SDB meeting ,and the department wise Single Desk Performance was reviewed.

The following decisions were taken:

1. A detailed note on the reasons for low number of applications for registration with Labour Department through SDP, and an action plan for improving the labour registrations of the industrial units to be furnished.

**Action: Special Commissioner, Labour Department**

2. The issue of low number of applications for the electricity connection registration applications through SDP is discussed with the APSPDCL official and it has been decided to de-activate the LT3 online service in Mee-seva for industrial users within 3 days to route all the industrial electricity connection applications through SDP as required under EoDB.

**Action: DISCOMS**

3. For the better guidance to entrepreneurs the APPCB informed that they have incorporated an alert/caution to the applicant prior to submission of CFE on the requirement of compliance with siting guidelines in their website.

Further, the Director of Industries has requested the APPCB to furnish the exact reasons for rejection with respect to concerned siting guidelines of APPCB instead of mentioning the G.O.Ms.No.63 issued by Industries Department.

**Action : Member Secretary, APPCB**

4. CEIG informed that the revised Work Flow for approval is being worked out to integrate the CEIG Website with Single Desk Portal.

**Action : CEIG**

5. M/s TCS has completed the activity of renaming 'additional information' cases as 'missing information' in Single Desk Portal and it has been decided to complete the above activity in other related departments integrated with SDP portal within 10 days.

**,Fire Services  
Panchayathraj**

**Action : DirectorGeneral  
Commissioner,**

**Member Secretary,APPCB  
Controller, Legal Metrology  
Director, T&CP**

6. A meeting to be conducted with the Joint Director (EoDB), O/o. Commissioner of Industries and Engineer in Chief , Irrigation Dept to sort out the issues to ensure compliance to all pending beyond SLA/additional information cases in SDP within 10 days.

**Action: Engineer in Chief, Irrigation  
Joint Director**

**(EoDB)**

7. To address all the concerned departments where Nodal officers are absent to the SDB meeting.

**Action : Joint Director (EoDB)**

8. To communicate the draft standardized process of NoC & License for storage of petroleum, diesel and Naptha' to all districts to duly confirm on the process.

**Action : Joint Director (EoDB)**

9. All departments are requested to issue necessary notifications and implement measures to ensure no physical touch-points are there for all applications/clearances in line with G.O.Ms.No.116, I&C (P&I) Department, dated: 31.08.2017 under copy to the Director of Industries.

**Action : All Departments**

- 10.The Director of Industries congratulated the department who have achieved 100% approvals within SLA and requested the pending departments to achieve the same.

**Action : All Departments**

- 11.DT&CP to write to DT&CPOs of Prakasam and Srikakulam to not to entertain physical copies for building plan approvals and entire process to be followed online with a copy marked to the Director of Industries.

**Action : Director, T&CP**

12. To display the list of Nodal Officers of all departments in the Single Desk Bureau in [www.apindustries.gov.in](http://www.apindustries.gov.in)

**Action : Joint Director (EoDB)**

- 13.All Departments to designate the Departmental Nodal officer for Single Desk Bureau within 3 days as per G.O.Ms No.79 Industries& Commerce

Dept Dt 06-06-2016.

Action : Joint Director (EoDB)

14.The concerned DROs where the SLA has been breached for the clearance of NOC for storage of petroleum, diesel and Naptha to be addressed.

**Action :** Asst Secretary CCLA

15.All Departments to ask for missing information online only. If the entrepreneur does not submit the information within the prescribed time limit, the decision has to be taken as per the available information by the competent authority. **Action: All Departments**

The Director of Industries has concluded the meeting with a vote of thanks.

INDUSTRIES

DIRECTOR OF

Signature Not Verified

Digitally signed by JA/VADI  
SUBRAMANYAM  
Date: 2019.12.22 12:44:03 IST  
Reason: Approved



## Annexure-I

List of participants in the Single Desk Bureau meeting held on 17.12.2019 at 2.30 PM in the Conference of Hall of Commissionerate of Industries, Vijayawada.

### Sarvasri

<b>Sl.No.</b>	<b>Name &amp; Designation</b>	<b>Organisation</b>
1.	JVN Subramanyam, I.A.S.	Director of Industries
2.	B.UmaMaheswaraRao, Director	Boilers Department
3.	P.VenkataRamana, Addl. Director	Fire Services
4.	G.Vijaya Lakshmi, CEIG	CEIG
5.	R.SrinivasaRao, CGM	APEPDCL (DISCOM)
6.	G.Padamavathi, General Manager	APIIC
7.	K.Sri Rama Murthy, SEE	APPCB
8.	A.BabuRao, Executive Engineer	Irrigation Department
9.	P.Yoganand, SE	APSPDCL (DISCOM)
10.	G.V.RanganathaSwamy, Joint Controller	Legal Metrology
11.	B.Sreenivasulu, JDTP	DT&CP (MAUD)
12.	P.Rama Devi, As CMRO	CCLA
13.	SK.Shahanaz, Asst. Commr.	Commercial Taxes
14.	J.Vinodh, Drug Inspector	DCA
15.	B.V.Revathi, Inspector of Factories	Factories Department
16.	J.Sreevatsava, DEE	Irrigation Department
17.	N.Srinivasu, Dy.Director	Ground Water Department
18.	K.Dhanunjaya Reddy, ZJD	APCRDA
19.	V.Vijaya Lakshmi, State Programme Officer	Panchayat Raj
20.	G.R.Sanjeev Kumar, P.O.	NUDA
21.	K.Nagaraju, P.O.	KUDA
22.	U.Mohan Kumar, P.O.	AHUDA
23.	M.SaiSekhar, Dy.S.O.	Labour Department
24.	K.Sankara Prasad, PM-MIS	Panchayat Raj
25.	Absent	IG, Registrations & Stamps
26.	Absent	Prohibition & Excise
27.	Absent	Forest Department
28.	Absent	Municipal Administration & Urban Development
29.	Absent	Godavari Urban development Authority
30.	Absent	VMRDA
31.	Absent	AP Police
32.	Absent	Medical & Health

