

## Single Desk Bureau

### Minutes of Meeting

Date: 16<sup>th</sup> February 2018

Venue: Conference Hall, Office of Commissioner of Industries

The broad agenda of the meeting was to review the progress of clearances on Single Desk Portal. It also included the analysis of rejected cases. A preparations required for the upcoming Partnership summit was also discussed and departments were asked to be present in the Investors facilitation desk in the Partnership Summit. The Commissioner of Industries also discussed the best practices in field of obtaining electricity connection and rationalization of fees in line with international benchmarking. Further, clarifications sought by DIPP from various departments on EoDB were reviewed and discussed.

The following officers attended the meeting:

S. No	Department	Name & Designation of Officer
1	Industries	Sri Siddharth Jain IAS, Commissioner of Industries
2	Factories Dept.	Sri Balakishore Director of Factories
3	Boilers Department	Sri Umamaheshwar Rao Director of Boilers
4	Prohibition & Excise Department	Sri Deva Kumar, Joint Commissioner
5	Town & Country Planning Dept.	Sri B. Sreenivasulu, JDTP
6	Drug Control Administration	P. Vinay Kumar Jt. Director
7	Law Department	Sri Venkateswar Rao, Joint Secretary, Law
8	Fire Services Dept.	Sri D. Murali Mohan RFO
9	CRDA	Sri K Dhananjeya Reddy ZJD
10	APTRANSCO	Sri P V Ramakrishna Rao Divisional Engineer
11	Ground Water Dept.	Sri Dr. A Madhavarao Deputy Director
12	APEPDCL	GVVS. Vijay DE /Commercial
13	APSPDCL	Sri JVS. Prasad GM/CSC/TPT
14	Chief Electrical Inspectorate	Sri T. AjayaBabu Dy. Electrical Inspector
15	Irrigation Dept.	Sri J. Sreevatsara, DEE O/o Engineer in Chief
16	AP Pollution Control Board	Sri R. Sreeramulu, SEE
17	CCLA	Smt. SVSS Lakshmi Asst. Secretary
18	VUDA	TG Ram Mohan, APO

19	Ayush Department	Dr. V. Sreedhar Inspecting Medical Officer
20	Revenue Department	S. Lakshmaiah, RDO Narsaraopet
21	Revenue Department	P. Ramamurthy, DAO, RDOs Office, Ramachandrapuram, East Godavari
22	Revenue Department	A.S. Krishna Kumar, Dty. Tahsildar, Chittoor
23	Revenue Department	V. Vijayalakshmi, Dty. Tahsildar, Kota, Nellore
24	Revenue Department	A Venu Gopal, Mandal Revenue Inspector
25	Revenue Department	B. Siva Rami Reddy, DAO, RDO Office, Nandam

Action Point	Responsibility
<ul style="list-style-type: none"> <li>All the department representatives shall be a part of Investor Facilitation Desk at Partnership summit, Visakhapatnam 24<sup>th</sup>-26<sup>th</sup> Feb 2018.</li> <li>Each department has to nominate a senior officer who is well conversant with acts/rules for the summit and inform the Industries Department for arranging all access passes in the Partnership summit</li> </ul>	<p>All Departments</p> <p>Target Date – 20<sup>th</sup> Feb 2018</p>
<p>The following is required to be showcased by each department at partnership summit.</p> <ol style="list-style-type: none"> <li>FAQs</li> <li>Common Rejection Cases</li> <li>Best Practices</li> <li>Common non-compliances in inspections to be highlighted and indicated in FAQs.</li> </ol> <p>Some of the Best Practices shall be included in the CMs speech at the Partnership summit. Booklets to be prepared for Partnership summit.</p>	<p>All Departments</p> <p>Target Date – 20<sup>th</sup> Feb 2018</p>
<p>Industries Department and APPCB to hold regional consultations (GM, DICs and EE, APPCB) with different sectors of industries and submit the revised siting guidelines applicable for different categories and to be submitted to Industries department</p>	<p>Industries Department, APPCB</p> <p>Target Date – 15<sup>th</sup> March 2018</p>
<p>The departments are requested to upload the inspection reports in the central inspection system within 48 hours as per the norms of EoDB.</p>	<p>APPCB, Labour, Factories, Boilers</p>

Action Point	Responsibility
The department is requested to indicate category of industry where inspections are exempted .	APPCB
No physical documents shall be accepted by the department. The integration needs to be done with SDP as well.	Fire Services Target Date – 21 <sup>st</sup> Feb 2018
Inspections to be brought under Centralised Inspection System	Fire Services Target Date- 28 <sup>th</sup> Feb 2018.
List of empanelled consultants need to be published by the department	Fire Services
All the services of the department - Provisional, Occupancy and Renewals need to be enabled online.	Fire Services Target Date – 21 <sup>st</sup> Feb 2018
Sub-division service shall be notified as part of PSDGA	Industries, Revenue Target Date – 10 <sup>th</sup> March 2018
The Rules of the amended Land Conversion norms are to be incorporated in SDP as and when the rules are published	Revenue
The application for Land conversion on SDP shall be enhanced to include Mutation and Sub-division details. This can help in reduction of Rejections on SDP	Revenue & Industries dept.
Sensitization Workshop to be organized by the department on the new amendments of Land conversion	Revenue & GM DICs
The jurisdiction issues between ULBs and UDAs need to be resolved. All the issues pertaining to partial survey numbers or villages need to be resolved as well	DTCP & Industries dept. Target Date – 28 <sup>th</sup> Feb 2018
The norms for open space requirements and regulations have to be categorized for MSMEs, Small, Medium units in relation to the plot size	APCRDA Target Date 10 <sup>th</sup> March 2018
Best Practices identified for Electricity Connection, Registration and Constriction Permit needs to be studied and recommendations to reduce time taken to be given by the respective departments.  The Best practices identified will be circulated by Industries department	APEPDCL, APSPDCL, Registration Department, MAUD & DTCP  Target Date – 21 <sup>st</sup> Feb 2018
EODB clarifications sought by DIPP on various departments need to be clarified by respective departments at the earliest	Boilers, DTCP, Law, Revenue Departments Target Date – 19 <sup>th</sup> Feb 2018
List of empanelled surveyors/architects/engineers pertaining to all departments to be published on Industries Website	TCS Target date -22 <sup>rd</sup> , February, 2018
Change of land Use service to be brought under Single Desk portal immediately	DTCP Target date-28 <sup>th</sup> February, 2018

Action Point	Responsibility
To study the feasibility of Combined NOC/OC for all departments	Industries Dept Target Date- March 15, 2018.

COMMISSIONER OF INDUSTRIES